

SUB-PARKING COMMITTEE MEETING

Monday, July 20, 2020, 4.00 p.m.

PUBLIC CAN JOIN:

DIAL: +1 301 715 8592 US or +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us04web.zoom.us/j/4569203798>.

Sub-Parking Committee Objective – To improve accessibility for parking in high use areas. Sub-Committee must be aware of budgeting and funds for suggested changes and recommendations. Not a voting committee. Committee meetings are publicly advertised. Committee formed through Public Safety on May 21, 2019.

BUSINESS:

1. Minutes – 06/15/2020
2. Discussion of using PANGO for zone permits.
 - a. Review of survey results.
3. Update on selling remaining permits to the public.
4. Update on barricaded parking spots on 4th Street.

OLD BUSINESS:

5. Changing North and South side of East 2nd Street parking enforcement days (Monday- Saturday).
6. Using PANGO in municipal lots- kiosks (budget).
7. Using PANGO in the 700 block of East 4th Street.
8. Daily and weekly rates for meters/ app.

NEXT MEETING: AUGUST 17, 2020

Sub-Parking Committee Meeting Minutes
Monday, June 15, 2020, 4:00 p.m.
Via Zoom

Sub-Parking Committee Objective – To improve accessibility for parking in high use areas. Sub-Committee must be aware of budgeting and funds for suggested changes and recommendations. Not a voting committee. Committee meeting is publicly advertised. Committee formed through Public Safety on May 21, 2019.

Members: Bonnie Crawford, Vince DeMelfi, Chief Roger Van Loan, Elise Hughes, Fred Gaffney, Steve Hummel, Dan Knorr, Jeannie Lapinski, Cindy Schultz, Steph Severn, Eric Bower, Tim Wagner & Bobbi Erlston.

Chairperson Bonnie Crawford called the meeting to order at 4:00 p.m., present were Council Member Vince DeMelfi; Chief of Police Roger Van Loan; Law Enforcement Administrative Assistant Elise Hughes; Administrative Assistant Bobbi Erlston; Fred Gaffney, Dan Knorr, Cindy Schultz, Steve Hummel and Tim Wagner. Absent was Jeannie Lapinski, Eric Bower, and Steph Severn. Also, in attendance Council Member Jim Garman, Town Manager/Secretary Lisa Dooley, public citizen Jared Harris and Hayley Zavislak.

The May 18, 2020 meeting minutes were reviewed by the Committee.

The group discussed using PANGO throughout the whole Town for zone permitting. E. Hughes explained that citizens could submit an application for a permit online through the PANGO application and the Parking Enforcement Office would review all permit requests before a permit would be issued. Parking Enforcement Officers would then enforce permit parking through PANGO. It was noted that a 10% convenience fee would be charged in addition to the permit fee. All permits would be sold on a first come, first serve basis. It was noted that permits would need to be sold entirely through PANGO or not at all. Discussion ensued about residents that don't have access to the internet. B. Crawford suggested that citizens without internet access could come into Town Hall and have the parking office submit applications through PANGO for them. T. Wagner was concerned regarding the 10% convenience fee that would be charged. It was noted the it has been several years since the price of parking permits has been increased. Dan Knorr suggested having a survey for downtown businesses to ask if they would be willing to pay a 10% convenience fee. L. Dooley will work on formatting the survey and send to Bonnie, Chief and Elise for review. F. Gaffney will send the survey out this week. Survey results will be reviewed at the July meeting.

R. Van Loan informed the group that the PANGO application can be applied to all meter spots in Town. A 16% convenience fee would be charged. R. Van Loan noted that if all meter spots be transferred into PANGO, ordinances will need to be revised and adequate signage would need to be installed.

R. Van Loan informed the group that the backside of parking lots can be used for long term parking up to 7 hours from 10:00 a.m. to 5:00 p.m. Front end of lots would be reserved for 2 hours parking. It was noted that the Post Office lot would be able to host a week worth of parking at one time.

The group discussed that the monthly rate would be redundant and to just have a weekly rate. This would require ordinance changes.

The group was informed that the Public Safety Committee discussed over selling permits, and decided it was not a good idea. This item can be removed from the agenda.

R. Van Loan informed the group that any remaining permits will be available to purchase by anyone 30 days after the initial sale date. An update will be provided at the next meeting regarding the upcoming round of permit sales.

E. Hughes informed the group about joint permits. A business owner can purchase a joint permit and allot 4 users to one permit (hang tag). If electronic permits were to be used, the individual using the permit at a certain time would need to insert their license plate number into the PANGO application. L. Dooley notified the group that Danville sells their parking permits on a quarterly basis for \$50 and no limit on the number of purchases.

The group discussed using private lots in the downtown for parking for events. It was noted that event organizers can contact a private lot owner to ask permission to use their parking lot. R. Van Loan noted that he will work on a list to provide to event organizer of private lots that could be used for parking during events. R. Van Loan suggested this item be removed from the agenda. L. Dooley updated the committee that she reached out to the Bloomsburg Fair, Columbia County, Saint Columba Church, First Columbia and Bloomsburg University. First Columbia and Bloomsburg University connected with L. Dooley regarding the topic.

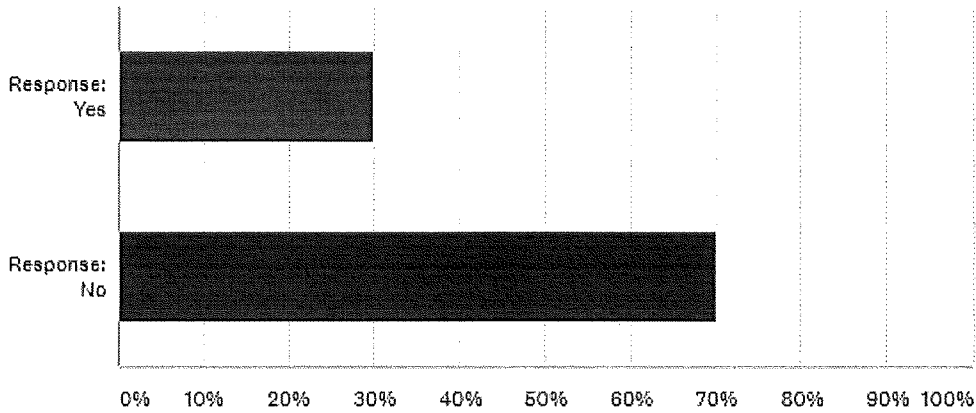
Steve Hummel noted that he was concerned about 2 parking spaces on 4th Street that have been barricaded since October 2019. It was noted that these spots have been blocked off due to potential falling debris from a deteriorating building adjacent from the parking spots. L. Dooley confirmed that these were placed there for the safety of citizens. L. Dooley will follow up with Director of Code Enforcement Ken Roberts and provide an update at the next meeting.

Being no further business, the meeting adjourned at 5:02 p.m.

Notes by B. Erlston & L. Dooley.

Would you be willing to pay a 10% convenience fee on top of the zone permit fee listed above if a third party processor is considered for handling the zone permit applications? This would allow one to apply and receive a zone permit from any computer or personal mobile device.

Answered: 20 Skipped: 0



ANSWER CHOICES	RESPONSES	
▼ Response: Yes	30.00%	6
▼ Response: No	70.00%	14
TOTAL		20