

TECHNOLOGY COMMITTEE MEETING
Wednesday, March 20, 2024 10:00 a.m.
Council Chambers or Teleconference (ZOOM):
DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.
JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

Committee responsibilities: Efficiency of technology- IT provider/ website.

Committee Members: Justin Hummel (Chair), Bonnie Crawford, Nick McGaw, Jaclyn Kressler.

Citizens to be heard.

1. Approval of the minutes from the February 21, 2024 meeting.
2. Review the IT proposals- All 8 proposals were sent via e-mail on 3/12/2024.
 - a. Discuss price ranges.
 - b. Arrange for any additional IT firms onsite.

	Entity Name	One Time Set up fee	Monthly Service Fee	Hourly Service Fee	Hourly Weekend & Holiday Fee	Total	Annual
1	Jlink Inc		\$ 11,108.00	\$ 165.00		\$ 11,108.00	\$ 133,296.00
2	Infradapt	\$ 7,500.00	\$ 5,995.00			\$ 13,495.00	\$ 71,940.00
3	OneTech360		\$ 7,080.50			\$ 7,080.50	\$ 84,966.00
4	InnoTek		\$ 5,970.00			\$ 5,970.00	\$ 71,640.00
5	Higher Information Group	\$ 1,640.00	\$ 1,640.00			\$ 3,280.00	\$ 19,680.00
6	Intrada	\$ 1,350.00		\$ 90.00		\$ 1,350.00	
7	Global Data Consultants LLC		\$ 833.33	\$ 110.00		\$ 833.33	\$ 10,000.00
8	RTI			\$ 150.00	\$ 200.00	\$ -	

Past payments for IT:

2023	\$36,473.16
2022	\$30,208.24
2021	\$27,201.07
2020	\$25,474.52
2019	\$32,442.96
2018	\$33,698.30
2017	\$33,556.39
2016	\$25,775.10
2015	\$21,852.02

Next meeting: April 17, 2024

TECHNOLOGY COMMITTEE MEETING MINUTES
Wednesday, February 21, 2024, 10:00 a.m.
Town Hall or via Zoom

Chairperson Justin Hummel called the meeting to order at 10:00 a.m., present were Council members Bonnie Crawford, Nick McGaw, Jaclyn Kressler, James Garman, Town Manager/Secretary/Treasurer Lisa Dooley, Chief of Police Scott Price, Sergeant Mike Fosse, Administrative Assistant Randi Fetterman, Administrative Assistant Christine Meeker, Director of Code Enforcement Mike Reffeor, Director of Public Works John Fritz, Finance Director Kim Pogash, Finance Clerk Rachel Hager, and Airport Coordinator BJ Teichman. Also in attendance were MJ Mahon, Vince DeMelfi, Dawn Moore and her son.

No citizens to be heard were present.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, the Committee approved the minutes from the January 17, 2024 meeting.

Mike Reffeor gave the Committee a run through on the on-line permit process of iWorQ that can be accessed through the Town's website.

The Committee discussed the LPR readers and camera installations. Every system carries a substantial cost (\$2,500-\$3,000) per year, per camera. L. Dooley outlined the 2023 quote from Northeastern. On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, the Committee instructed L. Dooley to obtain an updated quote from Northeastern for cameras at the pool and the park.

The Committee discussed LPR's for within Town. L. Dooley requested the Committee set a yearly budget amount for this item. S. Price will meet with Flock Security for additional information for the next meeting.

L. Dooley requested direction on the responsibilities of the Technology Committee. The Committee wishes to see efficiency of technology such as IT providers and website enhancement.

A motion to adjourn was made by N. McGaw, seconded by B. Crawford, and voted on unanimously to confirm. The meeting adjourned at 11:07 a.m.

Notes taken by Christine Meeker and reviewed by Lisa Dooley.