

The Regular Meeting of the Bloomsburg Municipal Authority Board was held on Tuesday, December 12, 2023, beginning at 3:30pm in the Conference Room of the Municipal Authority Office, 1000 Market Street, Suite 9, Bloomsburg, PA.

Chair Thomas Evans presided. Those present included Vice-Chair Vincent DeMelfi; Treasurer Michael Upton (left the meeting at 3:45pm) and Board Members Sylvia Costa and Bill Brobst (arriving at 3:41pm); Assistant Plant Superintendent Mark Tappe; Maintenance/Collection System Supervisor Josh Young; Special Projects Coordinator Ryan Longenberger; Jeff Slabinski and George Myers (arriving at 3:33pm), Myers Environmental Services; Solicitor Alvin Luschas, Luschas, Naparsteck & Crane LLP; Steven Siegfried, P.E., Rettew; Secretary/Office Manager Amber Kenney and Billing and Collections Director Amy Seamans.

ADOPTION OF RESOLUTION NO. 12-12-23.01 – AMENDING ARTICLE 3 (a) (1) OF THE SEWER RATE RESOLUTION NUMBER 12-13-22.03

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board adopted Resolution No. 12-12-23.01 – amending Article 3 (a) (1) of the Sewer Rate Resolution Number 12-13-22.03. The sewer rental charges will be the following effective January 1, 2024.

GALLONS OF WATER PER CALENDAR MONTH	RATE
Minimum	\$32.00
1-2,000 Gallons (per 1,000)	\$2.75
2,001-10,000 Gallons (per 1,000)	\$12.85
10,001-100,000 Gallons (per 1,000)	\$12.25
Over 100,000 Gallons	\$11.75

APPROVAL OF NON-UNION EMPLOYEE WAGES FOR 2024

On a motion by V. DeMelfi, seconded by S. Costa and voted on unanimously, the Board approved the following non-union employee wages for 2024:

Mark Tappe, Assistant Plant Superintendent	\$84,253.55
Joshua Young, Maintenance/Collection System Supervisor	\$73,329.92
Ryan Longenberger, Special Projects Coordinator	\$68,128.32
Amber Kenney, Office Manager/Secretary	\$83,897.48
Amy Seamans, Billing and Collections Director	\$64,839.09

APPROVAL OF 2024 NON-UNION EMPLOYEE HEALTH INSURANCE CONTRIBUTION

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved that non-union employees contribute \$40.00 for single and \$62.00 for family coverage per pay period towards health insurance in 2024.

APPROVAL OF PROPOSALS FROM BROWN AND BROWN INSURANCE CO. FOR LIABILITY AND WORKERS COMPENSATION INSURANCE

On a motion by S. Costa, seconded by V. DeMelfi and voted on unanimously, the Board approved a proposal from Brown and Brown of LV in the amount of \$59,979.00 for liability package coverage through Selective Insurance Company and workers compensation coverage through Eastern Alliance in the amount of \$11,366.00 for 2024.

ADOPTION OF THE 2024 BUDGET

On a motion by V. DeMelfi, seconded by S. Costa and voted on unanimously, the Board adopted the 2024 Budget.

Total Revenue	\$4,956,700.00
Total Expense	<u>\$5,465,736.00</u>
Net Loss	-\$509,036.00)
Unreserved Fund Balance	\$509,036.00

APPROVAL OF NOVEMBER 14, 2023 MEETING MINUTES

On a motion by M. Upton, seconded by S. Costa and voted on unanimously, the Board approved the November 14, 2023 meeting minutes without any additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR NOVEMBER

On a motion by M. Upton, seconded by V. DeMelfi and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for November in the amount of \$274,504.45.

APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR NOVEMBER

On a motion by S. Costa, seconded by M. Upton and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for November in the amount of \$56,851.32.

APPROVAL OF A SEWER BILL CREDIT FOR JENNIFER SNYDER AT 841 EAST SEVENTH STREET

On a motion by S. Costa, seconded by V. DeMelfi and voted on unanimously, the Board approved a sewer bill credit for Jennifer Snyder of 841 East Seventh Street in the amount of \$59.40 for her 08/31/23 billing; \$156.60 for her 09/30/23 billing; \$225.00 for her 10/31/23 billing and \$195.00 for her 11/30/23 billing for a leaking outdoor hose faucet.

Being no further business, the meeting adjourned at 3:49pm.

AMBER KENNEY
Secretary/Office Manager