

The Bloomsburg Town Council held a meeting on Monday, June 12, 2023 beginning at 7:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Council member Toni Bell called the meeting to order at 7:00 p.m., present were Council Members Bonnie Crawford, James Garman, Vince DeMelfi, and Nick McGaw. Town Manager / Secretary/ Treasurer Lisa Dooley, Town Solicitor Matt Turowski, Chief of Police Scott Price, Public Works Director John Fritz, Director of Code Enforcement Mike Reffeor, Director of Governmental Services Charles Fritz, Director of Finance Kim Pogash, Code Officer Kyle Bauman and Airport Coordinator BJ Teichman. Also present were MJ Mahon, David Hill, Andrew Barton, Corey Kreisler, Alex Dubil, Dan Knorr, Dennis, Stacy Wagner, Barbara Coladonato, and an iPhone. Absent were Justin Hummel and Jim Huber.

Council remarks.

An executive session was held on May 30, 2023 from 12:44 p.m.- 12:50 p.m. regarding a finance personnel matter.

An executive session was held on June 7, 2023 from 11:44 a.m.- 12:24 p.m. regarding a pool and a codes matter.

Mayor Hummel informed citizens that there is a free construction alert system to sign up for on ArcGIS that LIVIC Civil organized.

Town Solicitor, Matthew Turowski updated Council on the Comprehensive Plan. The next step is to hold a public meeting and then move forward with enactment.

APPROVAL OF THE COUNCIL MINUTES FROM THE 5/8/2023 MEETING.

On a motion by B. Crawford, seconded by Nick McGaw, and voted on unanimously, Council approved the minutes from the 5/8/2023 meeting with no corrections or additions.

APPROVAL TO ACCEPT A FIRE ESCROW CHECK FROM GLOBAL SPACE DEVELOPMENT, INC. IN THE AMOUNT OF \$122,000 FOR 10 W. MAIN STREET.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved to accept a fire escrow check from Global Space Development, Inc. in the amount of \$122,000 for 10 W. Main Street.

APPROVAL TO HAVE THE TOWN MAYOR AND TOWN MANAGER SIGN GENERAL OBLIGATION NOTE, SERIES 2023 IN THE AMOUNT OF \$1,216,000 FOR THE SHORT-TERM FINANCING OF THE PARKING LOTS. CLOSING IS SET FOR JUNE 13, 2023.

On a motion by N. McGaw, seconded by V. DeMelfi, and voted on unanimously, Council approved the Town Mayor and Town Manager to sign the General Obligation Note, Series 2023 in the amount of \$1,216,000 for the short-term financing of the parking lots. Closing is set for June 13, 2023.

APPROVAL TO ACCEPT KYLEIGH BILGER'S RESIGNATION FROM THE FINANCE DEPARTMENT WITH HER LAST DAY AT TOWN HALL BEING JUNE 16, 2023.

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved accepting Kyleigh Bilger's resignation with regret and thanks from the Finance Department with her last day at Town Hall being June 16, 2023.

APPROVAL TO ALLOW FOURTH TACO TO VEND AT THE NORRIS E. ROCK MEMORIAL POOL AT A RATE

OF \$100 MONTH. NOTE: THIS WILL BE PRO-RATED WHEN THEY ACTUALLY MOVE INTO THE FACILITY AT THE POOL.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved to allow Fourth Taco to vend at the Norris E. Rock Memorial Pool at a rate of \$100 month. Note: This will be pro-rated when they actually move into the facility at the pool.

APPROVAL TO HAVE AN ORIGINAL ITALIAN PIZZA QR CODE AVAILABLE IN THE EVENT FOURTH TACO CANNOT BE ON SITE AT THE NORRIS E. ROCK MEMORIAL POOL. NOTE: THIS WILL ALSO BE UTILIZED FOR POOL PARTIES AS AN OPTION.

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved to have an Original Italian Pizza QR code available in the event Fourth Taco cannot be on site at the Norris E. Rock Memorial Pool. Note: This will also be utilized for pool parties as an option.

APPROVAL TO ACCEPT THE 24-MONTH RATE OF \$0.07177/kWh FOR A CONTRACT PERIOD STARTING MARCH 2024 WITH WGL ENERGY.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved to accept the 24-month rate of \$0.07177 kWh for a contract period starting March 2024 with WGL Energy.

RECOMMENDATION TO APPROVE THE LIST OF MAY BILLS.

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved payment of the following monthly bills: General Fund \$171,610.91, Recycling Fund \$5,233.30, Street Lighting Fund \$3,209.92, Fire Fund \$6,748.67, Pool Fund \$10,558.59, Liquid Fuels Fund \$7,215.54, CDBG-DR/FMA Fund \$92,096.24, CDBG Entitlement Fund \$183,736.84, Library Fund \$21,642.70, Debt Service Fund \$1,487.50 and the May Payroll Authorization \$340,446.06.

APPROVAL OF THE 2023 POOL LIFEGUARDS AND CORRESPONDING RATES.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved the 2023 pool lifeguards and corresponding rates.

APPROVAL OF AN INVOICE FROM GLOBAL INDUSTRIAL IN THE AMOUNT OF \$6,252.99 FOR 6 STEEL BENCHES/PICNIC TABLES AT THE NORRIS E. ROCK MEMORIAL POOL.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved an invoice from Global Industrial in the amount of \$6,252.99 for 6 steel benches/picnic tables at the Norris E. Rock Memorial Pool.

APPROVAL OF SETTING THE 2024 BUDGET DATES FOR 2023.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved the following budget meeting dates: August 8th, August 22nd, September 12th, October 11th and October 25th. Meetings will be held from 10 a.m. to 12 p.m.

APPROVAL TO ADVERTISE FOR AN ADMINISTRATIVE/FIINANCE RECEPTIONIST. NOTE: RECOMMENDATION CAME FROM THE COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE SO WE COULD SPEED THE PROCESS UP AND ADVERTISE INTERNALLY.

On a motion by J. Garman, seconded by V. DeMelfi, and voted on unanimously, Council approved advertising for an Administrative/Finance Receptionist.

APPROVAL OF CHANGE ORDER 1 FROM H & K GROUP IN THE AMOUNT OF \$238,697 FOR ADDING THREE ADDITIONAL AREAS TO THE STREET RESURFACING PROJECT: PARK STREET, 6TH STREET AND

SANDS STREET TO THE ORIGINAL BID AWARD.

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved change order 1 from H & K Group in the amount of \$238,697 for adding three additional areas: Park Street, 6th Street and Sands Street.

APPROVAL OF A QUOTE FROM SOKOL, INC. TO REPAIR SIX STORM WATER INLETS LOCATED ON SIXTH STREE BETWEEN EAST AND CENTER STREET ON THE AMOUNT OF \$21,360. NOTE: THIS WOULD BE PAID OUT OF AMERICAN RESCUE FUNDS.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved a quote from Sokol, Inc. to repair six storm water inlets located on Sixth Street between East Street and Center Street.

APPROVAL OF A QUOTE FROM NORTHEAST TREE SERVICE FOR ADDITIONAL TREE SERVICE WORK IN THE AMOUNT OF \$1,600.

On a motion by B. Crawford, seconded by V. DeMelfi, and voted on unanimously, Council approved a quote from Northeast Tree Service in the amount of \$1,600.

APPROVAL OF A QUOTE FROM NORTHEAST TREE SERVICE FOR ADDITIONAL TREE SERVICE WORK IN THE AMOUNT OF \$2,075.

On a motion by B. Crawford, seconded by V. DeMelfi, and voted on unanimously, Council approved a quote from Northeast Tree Service in the amount of \$2,075.

APPROVAL OF THE BLOOMSBURG RECYCLING COLLECTION AGREEMENT WITH BLOOMSBURG UNIVERSITY WITH A RATE OF \$30,219.37 FOR YEAR ONE.

Motion was made by B. Crawford, seconded by J. Garman, to approve the agreement with Bloomsburg University for the collection of recyclables by the Bloomsburg Recycling Center at a rate of \$30,219.37 for one year. The motion was amended and voted on unanimously to table this item until the next meeting.

APPROVAL TO LIST TWO RECYCLING TRAILERS ON MUNICIBID.

1999 PRO TAINER (GREEN)- 1P9RG13421A37124.

1999 PRO TAINER (WHITE)- 1P9RB17101A371215

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved to list the two above listed recycling trailers on Municibid.

APPROVAL OF AN INVOICE FROM EQUIPMENT DEPOT IN THE AMOUNT \$2,608.95 FOR A RECYCLING 2006 CLARK CLAMP FORKLIFT.

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved an invoice from Equipment Depot in the amount of \$2,608.95 for a Recycling 2006 Clark Clamp Forklift.

APPROVAL OF ACCEPTING THE BID FROM BUTTON OIL & PROPANE FOR 87 OCTANE AND B2 ULTRA LOW SULFUR DIESEL FUEL.

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved accepting the bid from Button Oil & Propane for 87 Octane and B2 Ultra Low Sulfur Diesel Fuel.

APPROVAL OF AN INVOICE FROM SCHICHEL'S NURSERY, INC. IN THE AMOUNT OF \$2,120 FOR TREES AT THE TRI LOT (BLOOMSBURG DINER LOT) LINED UP FOR A FALL DELIVERY.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved an invoice from Schichel's Nursery, Inc. in the amount of \$2,120 for trees at the Tri Lot (Bloomsburg Diner Lot) lined up for

fall delivery.

APPROVAL OF THE MOU WITH COLUMBIA CHILD DEVELOPMENT PROGRAM.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the MOU with Columbia Child Development Program.

APPROVAL OF THE FEDERAL FISCAL YEAR 2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROFESSIONAL AND ADMINISTRATIVE SERVICES AGREEMENT WITH SEDA-COG NOT TO EXCEED \$36,900.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the Federal Fiscal Year 2023 Community Development Block Grant (CDBG) professional and administrative services agreement with SEDA-COG not to exceed \$36,900.

APPROVAL OF THE UPDATED CHANGE ORDER FOR THE COMBINED ARLE PROJECT.

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved the updated change order for the combined ARLE project.

APPROVAL OF A FUTURE INVOICE UP TO \$25,000 TO BLOOMSBURG TRUCK & SALES FOR THE ENGINE REPLACEMENT.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved up to \$25,000 for a future invoice from Bloomsburg Truck & Sales to refurbish the current engine on the curbside recycling truck.

APPROVAL OF LANDON FERRARA (AOPA STEM STUDENT) FOR FALL 2023 TO SPRING 2024 INTERNSHIP AT THE BLOOMSBURG MUNICIPAL AIRPORT.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved Landon Ferrara (AOPA STEM student) for the fall 2023 to spring 2024 internship at the Bloomsburg Municipal Airport.

APPROVAL OF THE REALLOCATION OF CDBG FUNDS FROM MILLER AVENUE PROJECT AS PRESENTED.

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved the reallocation of funds from the Miller Avenue project as presented into the Town Parking Lot projects.

RECOMMENDATION TO ALLOW ART BOXES TO BE DISPLAYED/LOCATED AT THE BLOOMSBURG TOWN PARK.

On a motion by V. DeMelfi, seconded by B. Crawford, and voted on unanimously, Council approved art boxes to be displayed/located at the Bloomsburg Town Park.

RECOMMENDATION TO PROVIDE THE MESSAGE CENTER BOARD TO DOWNTOWN BLOOMSBURG, INC. ALL OTHER ITEMS FROM MILLER AVENUE WILL BE UTILIZED AT THE TOWN POOL.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved providing the message board to Downtown Bloomsburg, Inc.

RECOMMENDATION TO ALLOW FLOOD DOCUMENTS/MAPPING BE UPDATED BY LIVIC CIVIL IN THE AMOUNT NOT TO EXCEED \$2,500.

On a motion B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved updating the flood documents and mapping by LIVIC Civil in the amount not to exceed \$2,500.

RECOMMENDATION TO APPROVE ALLOWING UP TO \$10,000 FOR A NEW ROLLER PURCHASE FOR THE PUBLIC WORKS DEPARTMENT. NOTE: JOHN FRITZ DID NOT PURSUE THIS PURCHASE ON MUNICIBID AND THIS ITEM WILL BE BROUGHT UP AT BUDGET TIME.

On a motion by N. McGaw, seconded by J. Garman, and voted on 0 to 5, Council voted to not approve the purchase of a new roller from Municibid in the amount up to \$10,000.

RECOMMENDATION TO APPROVE APPLYING FOR AN ELECTRIC VEHICLE CHARGING STATION GRANT. NOTE: MINIMUM AMOUNT IS \$500,000 WITH A 80/20 LOCAL SHARE.

On a motion by B. Crawford, seconded by J. Garman, and voted on 3 to 2 (Garman, Crawford and Bell voting yes, McGaw and DeMelfi voting no), Council approved applying for an electric vehicle charging station grant.

RECOMMENDATION TO NOT ALLOW A MURAL TO BE PAINTED ON TOWN HALL.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved the recommendation to not allow a mural to be painted on Town Hall.

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved to adjourn into an executive session. The meeting adjourned at 8:20 p.m. regarding an insurance litigation matter and a pool personnel/ litigation matter until 8:58 p.m.

RECOMMENDATION TO APPROVE A MARKETING INTERN TO ASSIST WITH THE NORRIS. E. ROCK MEMORIAL POOL TOWN WEBSITE PAGE/SOCIAL MEDIA AND OTHER TOWN MATTERS AT A RATE OF \$10 PER HOUR.

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved Nora Fritz as the marketing intern to assist with website/pool/social media matters at a rate of \$10 per hour.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved to adjourn the meeting at 8:59 p.m.

Lisa Dooley
Town Manager/Secretary/Treasurer