

COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE

Tuesday, May 30, 2023, 10:00 A.M.

COUNCIL CHAMBERS & ZOOM MEETING

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS#.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

Committee responsibilities - Code Enforcement and Zoning, Future Zoning, Housing, Planning, Preservation/HARB, Downtown, Comprehensive Plan and Strategic Plan.

Committee Members: Toni Bell (Chair), Jim Huber and Nicholas McGaw.

Citizens to be heard:

Cleve Hummel.

Oren Helbok.

1. Discussion of reallocating CDBG funds from Miller Avenue- Jamie Shrawder.
2. Discussion of the Miller Avenue purchased items.
3. Discussion of having documents/ mapping updated with flooded properties in Bloomsburg by the Town engineer not to exceed \$2,500.
4. Approval to award the 2023 concession stand (bid opening is May 30th at 9 a.m.).
5. Review of the code enforcement active status report from 10/01/2019- 5/29/2023.
6. Review of the code enforcement permit report from 5/01/2023- 5/29/2023.
7. Review of the food truck ordinance.
8. Approval of the minutes from the 4/25/2023 meeting.
9. Update on the mural at Town Hall.
10. Discussion of a 1997 INGERSOLL-RAND 5 Ton Roller DD-32- Municibid. This item would usually be on the Public Works & Environmental Committee but is on this agenda due to timing/ sale closing.
11. Discussion of the 2023 Chamber Dues.
12. Discussion of electric charging stations.

Old business:

13. Comprehensive plan.
14. Pre-approved housing structures- on hold with zoning changes.

15. Interconnection smoke alarms in non-student rentals- at legal.
16. Town of Bloomsburg buyouts/ elevation projects.
17. Regulated rental unit license grace periods- at legal.

Executive Session- finance personnel matter.

18. Approval to advertise for an Administrative/ Finance Receptionist.

Next meeting: June 27, 2023

- FINAL-

TOWN OF BLOOMSBURG

COMMUNITY DEVELOPMENT BLOCK GRANT
FFY 2018 ANNUAL ACTION PLAN SUBSTANTIAL AMENDMENT #2

| | |
|--|--|
| Notice to Community Organizations | June 5, 2023 |
| Public Hearing Notice Publication Date | June 5, 2023 |
| Start of Comment Period; CAPER & Amendment Published | June 14, 2023 |
| Public Hearing | June 26, 2023 Monday, 7:00 PM |
| End of Comment Period | July 14, 2023 |
| *Substantial Amendments Approval | July 17, 2023 Monday, 7:00 PM |

* Denotes formal action by the Bloomsburg Town Council.



10/01/2019 - 05/29/2023

| Case # | Assigned To | Owner Name | Main Status | Description | Parcel Address | Case Date |
|-------------------------------|--------------------|---|--------------------|--|-------------------------|------------|
| Group: Citation Issued | | | | | | |
| 230136 | Kyle Bauman | SIMMONS TRENT L | Citation Issued | Grass & Municipal Waste (Pending adjudication) | 5254 MILLVILLE RD | 5/9/2023 |
| 230118 | Gregory Ash | SINGLEY MATTHEW | Citation Issued | Rubbish and debris | 66 LINCOLN AVE | 4/24/2023 |
| 230106 | Gregory Ash | HELWIG CHARLES | Citation Issued | Tall Grass & Weeds | 850 CHERRY ST | 4/19/2023 |
| 230085 | Kyle Bauman | NARN BLOOMSBUR G LLC | Citation Issued | Animal Defecation | 501503 E FOURTH ST | 4/11/2023 |
| 230065 | Kyle Bauman | TD CAPITAL MANAGEMEN T | Citation Issued | Exterior Conditions (Pending Adjudication) | 131 COLUMBIA AVE | 3/22/2023 |
| 230054 | Michael Reffeor | MITCHELL AUDRA I JUSTIN J HARTMAN | Citation Issued | Deck, weeds, rubbish | 106 WEST ST | 3/2/2023 |
| 230021 | Kyle Bauman | KISSINGER RYAN L & CAITLINN | Citation Issued | Garbage and rubbish (Pending Adjudication) | 235239 W MAIN ST | 1/24/2023 |
| 230020 | Gregory Ash | SALAS BERNARDO IBARRA | Citation Issued | Tenant complaint | 606 W THIRD ST | 1/12/2023 |
| 230016 | Kyle Bauman | REIGLE JENNIFER M | Citation Issued | Prohibited Vehcile | 435 RAILROAD ST | 1/11/2023 |
| 230012 | Gregory Ash | HORAN MICHAEL & STEPHANIE | Citation Issued | Abandon Vehicle | 267 E FIRST ST | 1/5/2023 |
| 220415 | Michael Reffeor | REIFENDIFER RICHARD & KAREN G C/O GEORGETTA WYNINGS | Citation Issued | Garbage and pets | 217 SUMMIT AVE | 12/13/2022 |
| 220412 | Michael Reffeor | WEAVER DUSTIN | Citation Issued | Zoning violation | 545 SUNSET DR | 12/5/2022 |

Case Report

| Case # | Assigned To | Owner Name | Main Status | Description | Parcel Address | Case Date |
|--------|--------------------|---|--------------------|--|--------------------------|------------|
| 220391 | Kyle Bauman | MVRN ELEVEN LLC | Citation Issued | Trip Hazard (Pending adjudication) | 225 CENTER ST | 10/19/2022 |
| 220358 | Kyle Bauman | MAKUSZEWS KI ADAM C/O TADEUSZ MAKUSZEWS KI | Citation Issued | Unlicensed Rental (Pending adjudication) | 255 E EIGHTH ST | 9/27/2022 |
| 220227 | Michael Reffeor | REIFENDIFER RICHARD & KAREN G C/O GEORGETTA WYNINGS | Citation Issued | Condemned - Unfit for occupancy | 217 SUMMIT AVE | 7/19/2022 |
| 220201 | Gregory Ash | SINGLEY MATTHEW | Citation Issued | Tall Grass and Weeds, Soffit/facia repair | 66 LINCOLN AVE | 7/11/2022 |
| 210410 | Kyle Bauman | DEMELFI VINCENT J | Citation Issued | Condemned | 239241 W FIRST ST | 11/19/2021 |
| 210241 | Michael Reffeor | COMMUNITY STRATEGIES GROUP | Citation Issued | Weeds, paint, windows | 236238 W RIDGE AVE | 7/23/2021 |
| 210226 | Kyle Bauman | ALL ACCESS MONTOUR LLC | Citation Issued | Structure unfit for human occupancy/ Grass and weeds (9 citations issued) | 405 MILLVILLE RD | 7/13/2021 |
| 210224 | Michael Reffeor | Salguero Jainer Ariel Aldana and Leily Marily Ramos Milla | Citation Issued | Grass and weeds | 576 Rear Main Street | 7/12/2021 |
| 210223 | Kyle Bauman | IVY LEA PROPERTIES LLC | Citation Issued | Roof Damage & Weeds (Citations Issued) | 516518 OLD BERWICK RD | 7/12/2021 |
| 210215 | Michael Reffeor | PENMAN JANINE | Citation Issued | Siding, weeds, rubbish | 161 E FIFTH ST | 7/1/2021 |

| Case # | Assigned To | Owner Name | Main Status | Description | Parcel Address | Case Date |
|--------|-----------------|--------------------------------|-----------------|--|-------------------|------------|
| 200466 | Michael Reffeor | DEMELFI VINCENT J | Citation Issued | (Plan of action completion 6-1-21 deadline) Dilapidated structure (2 citations issued) | 239241 W FIRST ST | 11/5/2020 |
| 200122 | Michael Reffeor | SNYDER JASON D | Citation Issued | Condemned - structure unfit for human occupancy | 254 E EIGHTH ST | 2/21/2020 |
| 190049 | Kyle Bauman | FEATHERMAN BRADLEY & CHRISTINE | Citation Issued | Exterior Conditions - Citation Issued. | 571 W THIRD ST | 10/22/2019 |
| 190042 | Kyle Bauman | GROHOWSKI TODD | Citation Issued | EXTERIOR CONDITIONS (Additional Citation Issued) | 330 LEONARD ST | 10/17/2019 |
| | | | | | | |

Group Total: 26

Group: NOV Issued

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|--------|-------------|---------------------------------|------------|------------------------------------|---------------------|-----------|
| 230172 | Gregory Ash | DILLON TIMOTHY P | NOV Issued | Rubbish and Debris | 52 WASHINGTON AVE | 5/24/2023 |
| 230171 | Kyle Bauman | HANCOCK BETSY JERICK JAMES NOCK | NOV Issued | Grass and weeds | 5 W TWELFTH ST | 5/22/2023 |
| 230170 | Kyle Bauman | KINGSTON JOHN L & CINDY SR | NOV Issued | Rubbish | 420422 WEST ST | 5/22/2023 |
| 230167 | Gregory Ash | ERWIN PATRICK J & DAWNE M | NOV Issued | Tall Grass & Weeds | 801 COUNTRY CLUB DR | 5/19/2023 |
| 230165 | Gregory Ash | BUI ANDREW & TAM THI | NOV Issued | Tall Grass & Weeds, Rubbish/Debris | 615 W MAIN ST | 5/18/2023 |
| 230164 | Gregory Ash | HOYES HERBERT C & KAY L | NOV Issued | Unsafe Structure | 321 E FIRST ST | 5/18/2023 |

| Case # | Assigned To | Owner Name | Main Status | Description | Parcel Address | Case Date |
|--------|-----------------|-------------------------------------|-------------|-------------------------------------|--------------------|-----------|
| 230163 | Michael Reffeor | COLUMBIA COUNTY HOUSING CORPORATION | NOV Issued | Unsafe structure | 203209 W MAIN ST | 5/16/2023 |
| 230162 | Michael Reffeor | TLOCZYNSKI JOSEPH G & ANDREA | NOV Issued | No permit for deck project | 60 E TWELFTH ST | 5/16/2023 |
| 230161 | Michael Reffeor | RA EQUITY LLC | NOV Issued | Deck built without permit | 201 MILLVILLE RD | 5/16/2023 |
| 230160 | Michael Reffeor | KNAPP ELIJAH T | NOV Issued | Mold and unsanitary conditions | 58 MILLVILLE RD | 5/16/2023 |
| 230155 | Gregory Ash | WASHINGTON AVENUE PARTNERS LLC | NOV Issued | Pool With No Permit | 604 W THIRD ST | 5/15/2023 |
| 230148 | Kyle Bauman | M & K REALTY HOLDINGS LLC | NOV Issued | Grass & Weeds | 385 E FIFTH ST | 5/12/2023 |
| 230144 | Kyle Bauman | KNAPP ALLEN M & AMY J | NOV Issued | Grass & Weeds | 64 RESERVOIR ST | 5/12/2023 |
| 230141 | Gregory Ash | ULSHAFER JAMES | NOV Issued | Missing handrails | 635 OLD BERWICK RD | 5/10/2023 |
| 230134 | Kyle Bauman | CARL JIMMY L & SARAH M | NOV Issued | Condemnation | 215 MILLVILLE RD | 5/9/2023 |
| 230131 | Kyle Bauman | MKN PROPERTY MANAGEMENT LLC | NOV Issued | Grass, liter and unlicensed vehicle | 637 W MAIN ST | 5/9/2023 |
| 230127 | Michael Reffeor | MOYER VALERIE A | NOV Issued | Inoperable vehicle | 551 E THIRD ST | 5/8/2023 |
| 230123 | Kyle Bauman | KINDIG MYRON J | NOV Issued | Unsafe Structure | 365367 CENTER ST | 5/3/2023 |
| 230109 | Kyle Bauman | AZ FINE ENTERPRISES LLC | NOV Issued | Unregistered Vehicle | 115 HEMLOCK LN | 4/20/2023 |
| 230101 | Gregory Ash | 131-157 BLOOM LLC | NOV Issued | Dumpster Rubbish | 150 W RIDGE AVE | 4/18/2023 |

| Case # | Assigned To | Owner Name | Main Status | Description | Parcel Address | Case Date |
|--------|-----------------|--------------------------------------|-------------|---|------------------------|-----------|
| 230099 | Michael Reffeor | TAMAE ENTERPRISE S INC | NOV Issued | Exterior conditions, porch, railings, gutters | 231233 W FIRST ST | 4/17/2023 |
| 230091 | Kyle Bauman | BS2 PROPERTIES LLC | NOV Issued | Interior Rubbish | | 4/13/2023 |
| 230083 | Gregory Ash | NARN BLOOMSBURG LLC | NOV Issued | Exterior wall and debris | 1517 E THIRD ST | 4/10/2023 |
| 230079 | Gregory Ash | KNAPP ELIJAH T | NOV Issued | Faulty fire alarm/bugs | 6466 MILLVILLE RD | 4/3/2023 |
| 230072 | Michael Reffeor | GLOBAL SPACE DEVELOPING INC | NOV Issued | Structure fire at 10 W Main St | 6-16 W MAIN ST (owner) | 3/29/2023 |
| 230068 | Michael Reffeor | B & L PROPERTIES LLC | NOV Issued | Disruptive Conduct | 368 E SECOND ST | 3/27/2023 |
| 230064 | Gregory Ash | NEW LIFE TABERNACLE C/O STANLEY WISE | NOV Issued | Brick Repair | 138 E THIRD ST | 3/16/2023 |
| 230063 | Kyle Bauman | ORLANDO STEVEN & CHRISTINE | NOV Issued | Rotted Window Sills | 129 COLUMBIA AVE | 3/16/2023 |
| 230062 | Kyle Bauman | LEININGER L ROBERT | NOV Issued | Condemnation - Closing of Vacant Building | 222224 W EIGHTH ST | 3/16/2023 |
| 230060 | Kyle Bauman | REIFF SHAWN D | NOV Issued | Roof Repairs Needed | 133 COLUMBIA AVE | 3/15/2023 |
| 230050 | Kyle Bauman | SPONSELLER WILLIAM JR | NOV Issued | Unsafe Structure | 309 MILLVILLE RD | 3/1/2023 |
| 230049 | Kyle Bauman | ANDRESS RONALD H JR | NOV Issued | Stormwater Management | 425 REICHART AVE | 3/1/2023 |
| 230039 | Kyle Bauman | SHANNON STEVEN R | NOV Issued | Junk Vehicles & Exterior Conditions | 137 MILLVILLE RD | 2/14/2023 |

| Case # | Assigned To | Owner Name | Main Status | Description | Parcel Address | Case Date |
|--------|-----------------|---|-------------|---|-----------------------|-----------|
| 230031 | Michael Reffeor | NAM FUTURES LLC | NOV Issued | Dollar General - failure to obtain permit | 1000 MARKET ST | 2/7/2023 |
| 230023 | Kyle Bauman | KALETA MICHAEL R JR | NOV Issued | Minor Structure Fire | 132136 W MAIN ST | 2/1/2023 |
| 230013 | Michael Reffeor | BENSON ADELAIDE L | NOV Issued | Unfit structure | 416 FORT MCCLURE BLVD | 1/8/2023 |
| 230007 | Michael Reffeor | MOT EPHRAIM REALTY LLC C/O CHAIM SCHEINBAUM | NOV Issued | Standpipe valve leak, alarm activation, sprinkler heads leaking, maintenance needed | 211 E FIRST ST | 1/3/2023 |
| 220380 | Gregory Ash | ALDERFER MAUREEN C | NOV Issued | Sidewalk Deviation | 725 E FIFTH ST | 10/3/2022 |
| 220367 | Gregory Ash | ERNST DONALD L & CHRISTINE N JR | NOV Issued | Sidewalk Deviation | 332 W FOURTH ST | 9/30/2022 |
| 220364 | Michael Reffeor | CENTRE1 LLC | NOV Issued | Rain spouts | 147151 E MAIN ST | 9/29/2022 |
| 220264 | Michael Reffeor | MIOSI THOMAS J & ALEXANDRA | NOV Issued | sidewalk deviation and tree removal | 243 E TENTH ST | 8/5/2022 |
| 220170 | Michael Reffeor | VENTURI ENTERPRISE INC | NOV Issued | Weeds and porch | 250 W FIRST ST | 6/24/2022 |
| 220134 | Michael Reffeor | TEENER BARBARA C/O THOMAS GORDON | NOV Issued | Exterior and weeds | 430 EAST ST | 5/23/2022 |
| 220089 | Kyle Bauman | MALIA SHANE P | NOV Issued | Interior conditions | 208 W FIRST ST | 4/11/2022 |
| 220088 | Kyle Bauman | WHITEHAIR ROY ALLAN | NOV Issued | Tree/Stump Removal | 274 E TENTH ST | 4/11/2022 |
| 210419 | Michael Reffeor | WANDELL RENEE L | NOV Issued | Unsafe building | 218220 E TENTH ST | 12/8/2021 |

| Case # | Assigned To | Owner Name | Main Status | Description | Parcel Address | Case Date |
|--------|-----------------|----------------------|-------------|---|-----------------------|------------|
| 210392 | Michael Reffeor | MUELLER KENNETH A | NOV Issued | (Action plan in progress) Dilapidated structure | 540542 JEFFERSON ST | 11/2/2021 |
| 210391 | Michael Reffeor | MAUSTELLER RANDALL J | NOV Issued | Unfit for human occupancy | 222230 BLACKBERRY AVE | 10/29/2021 |
| 210347 | Michael Reffeor | MAUSTELLER RANDALL J | NOV Issued | No rental license | 222230 BLACKBERRY AVE | 10/7/2021 |
| 200510 | Kyle Bauman | Heather LEE | NOV Issued | Condemnation | 136 E THIRD ST | 12/28/2020 |
| 200486 | Michael Reffeor | WATTS KURT | NOV Issued | Dilapidated structure | 531 CATHERINE ST | 1/25/2021 |
| | | | | | | |

Group Total: 51

Group: Open

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|--------|-----------------|-----------------------|------|---------------------------------------|--------------------|-----------|
| 230174 | Gregory Ash | RTH LTD | Open | Dead Tree | 334336 W FOURTH ST | 5/26/2023 |
| 230173 | Gregory Ash | HNYLANSKI ELIZABETH L | Open | Property Damage | 342 E FIFTH ST | 5/25/2023 |
| 230135 | Kyle Bauman | RIVERA GLADYS | Open | Grass and Weeds | 121 MILLVILLE RD | 5/9/2023 |
| 230128 | Gregory Ash | DCI HOLDINGS LLC | Open | Barking dogs | 75 E NINTH ST | 5/8/2023 |
| 230120 | Gregory Ash | KBK MANAGEMENT LLC | Open | WIndows | 125 W MAIN ST | 5/1/2023 |
| 230088 | Gregory Ash | FLICK JAY H & JEAN M | Open | Drainage | 442 KRESSLER AVE | 4/11/2023 |
| 230073 | Gregory Ash | SUNSET HOLDING LLC | Open | Broken Light and window | 2 W MAIN ST | 3/29/2023 |
| 230029 | Michael Reffeor | EHRENZELLE R MORGAN | Open | Abandoned structure - exterior issues | 316 WALLER AVE | 2/7/2023 |

| Case # | Assigned To | Owner Name | Main Status | Description | Parcel Address | Case Date |
|--------|-----------------|---------------|-------------|-----------------------|-----------------------|------------|
| 200482 | Michael Reffeor | KRANIG RUTH C | Open | Floodplain violations | 516 FORT MCCLURE BLVD | 12/11/2020 |
| | | | | | | |

Group Total: 9

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| | | | | | | |
|--|--|--|--|--|--|--|

Total Records: 86

5/29/2023

5/1/2023 - 05/29/2023

| Parcel Address | Permit Date | Permit Type | Project Description | Project Cost | Total Fees | Owner Name |
|-------------------|-------------|-------------|--|--------------|------------|---|
| 149 W ANTHONY AVE | 5/16/2023 | | Replace privacy fencing | 500 | \$50.00 | SMITH KATHY A |
| 106 WEST ST | 5/16/2023 | | Front porch repair, foundation, joists, decking, roof support columns, railings, footings | 100 | \$204.50 | MITCHELL AUDRA I JUSTIN J HARTMAN |
| 20 E TWELFTH ST | 5/15/2023 | | Deck beam broke and was removed. Build deck to exact size as was previous, rim joist and ledger will be 2x12. Four 6x6 posts are 42" deep. Balling will be cable system. | 17,400 | \$396.50 | CAMPLESE DONALD A & KAY F CO-TRUSTEES DONALD & KAY CAMPLESE REVOCABLE TRUST |
| 648 E THIRD ST | 5/11/2023 | | Install additional fencing in rear and back yard | 3,000 | \$50.00 | FAILLA MASSIMO |

Permit Report

| Parcel Address | Permit Date | Permit Type | Project Description | Project Cost | Total Fees | Owner Name |
|----------------|-------------|-------------|--|--------------|-------------------|------------------------------|
| 817 E 5th St | 5/10/2023 | | Address 817 E 5th St. Change 100 amp to 200 amp service, new roof, jack up center of house and add support posts, new lights, receptacles, add bathroom/shower, add forced hot air furnace and AC condenser and ducts. | 35,000 | \$1,294.50 | J L DILLON INCORPORATED |
| 256258 WEST ST | 5/4/2023 | | Replace 1st floor windows on West St facade and side of house facing 3rd St. Restore eyebrows on windows above front porch and replace side windows on porch with rectangular windows | 10,000 | | HUMMEL C CLEVELAND & KATHY A |
| 124 E MAIN ST | 5/17/2023 | | Use change from radio station to retail beer store | 0 | \$314.50 | MAIN STREET BEER CO |
| | | | | | \$2,310.00 | |

Total Records: 7

5/29/2023

Part 6. FOOD VENDORS

[Ord. 888, 10/10/2005, § 11]

§ 13-601. General Provisions.

[Ord. 938, 2/28/2011, § 1.00]

1. Title. This Part shall be known as the “Food Vendor Ordinance.”

2. Authority. The authority for this Part arises from the proprietary function of the Town of Bloomsburg to regulate the use of its rights-of-way.

3. Purpose. The purpose of this Part is to provide for the health, safety, and welfare of the citizens of the Town of Bloomsburg and permitted food vendors and their customers.

§. 13-602. Definitions.

[Ord. 938, 2/28/2011, § 2.00]

As used in this Part, the following terms shall have the meanings indicated:

FOOD TRAILER: a mobile food business that serves food or beverages from a nonmotorized vehicle that is normally pulled behind a motorized vehicle.

FOOD TRUCK: A motorized, self-contained conveyance from which food is prepared and sold the Town of Bloomsburg.

FOOD TRUCK/TRAILER VENDING: The act of selling food by a food truck or Food Trailer vendor.

FOOD TRUCK VENDOR: A person who sells food from a food truck or trailer.

FOOD VENDING: Referenced throughout the ordinance refers to both “Food Truck Vendors” and “Street Vendors” unless specifically stated otherwise.

MUNICIPAL LOT: A land surface or facility owned by the Town of Bloomsburg, providing vehicular parking spaces off of a street together with drives and maneuvering lanes so as to provide access for entrance and exit for the parking of motor vehicles.

PUBLIC RIGHT-OF-WAY: That portion of a public street or parking area located in the area where food vending is permitted which is limited to a designated parking space of such public street.

STREET VENDING: The act of selling food, or products by a street vendor.

STREET VENDOR: A person who sells food, or products from a vending cart, tent, or table.

VENDING CART: A transportable, nonmotorized, self-contained conveyance from which food, or products is prepared or sold within the public rights of way of the Town of Bloomsburg as defined herein. A vending cart shall not have walls or a floor and cannot be occupied. Vending carts shall be quickly removable from any location in the event of an emergency.

§13-603. Permits.

[Ord. 938, 2/28/2011, § 3.00]

1. Permit required.
 - A. It shall be unlawful for any person to engage in food vending on Municipal lots or Town owned property without a permit, which shall be prominently displayed on the food truck/trailer or vending cart.
 - B. A permit issued under this Part shall not be transferable.
 - C. Permits shall be issued for a period of one year (365 consecutive days)
 - D. Single-day, weekly, and monthly permit applications are available for a fee, established by Town Council, that will be reviewed by the Code Enforcement Office and the Bloomsburg Police Department If necessary.
 - E. The food vendor shall register with the Department of Revenue of the Commonwealth of Pennsylvania for taxing purposes and with the Town of Bloomsburg Local Tax Administrator with regard to the Town of Bloomsburg Business Privilege/Gross Receipts Tax.
 - F. Permits may be revoked by the Town of Bloomsburg Code Enforcement Officer, or upon a recommendation of the Community Development Committee of the Town of Bloomsburg, for violations of this Part. A notice of revocation shall set forth the reasons for the revocation and shall be mailed to the food vendor at the address indicated on the permit application, or personally served on the vendor, food truck, food trailer or street vendor.
 - G. The food vendor may appeal the notice of revocation to Town Council on a form provided by the Town of Bloomsburg within 20 days of the date of mailing of the notice of revocation. The procedure for the appeal shall be as follows:
 1. Town Council shall hold an informal hearing at the Town Council meeting next following receipt of the appeal to review the facts and render a decision.
 2. If the notice of the revocation is upheld, the food vendor may request a formal hearing before Town Council, on a form provided by the Town of Bloomsburg, within 20 days of the Town Council meeting mentioned in the preceding paragraph under the provisions of the Local Agency Act, and a hearing thereunder shall be held upon payment of a fee in an

amount as determined from time to time by resolution of Town Council.

§13-604. Application Procedure.

[Ord. 938, 2/28/2011, § 4.00]

1. Application for a permit shall be submitted on a form made available by the Town of Bloomsburg.
2. No fee is required to be submitted at the time application is made for a food vendor permit. The permit fee will be collected prior to the issuance of a permit by the Code Enforcement Office.
3. Applications for food vending permits shall be submitted in accordance with the following subparagraphs and permits shall be issued on a first-come first served basis:
 - A. Persons who currently hold permits, may submit applications for renewal no more than 30 days prior to the expiration of their existing permit. Upon expiration of a permit, the permit holder shall have a grace period of 15 days to reapply. Food vending is not permitted during this grace period.

§ 13-605. Limitation on Number of Permits and Locations for Food Vending.

[Ord. 938, 2/28/2011, § 5.00]

1. The number of Street Vending permits shall be limited to the locations as set forth by the Town Council for the town of Bloomsburg. Each location shall be limited to one street vendor
2. The number of Food truck/trailer permits shall be limited to the locations as set forth by the Town Council of the Town of Bloomsburg, as amended from time to time.
- 3.

§13-606. Permitted Area.

[Ord. 938, 2/28/2011, § 6.00]

1. Street Vending.
 - A. Street Vending shall be permitted only between the hours of 9:00 PM and 3:00 AM, seven days per week, in designated approved street vending locations, and such time period shall include setup and cleanup time. Street Vendors are also permitted to utilize approved Municipal lots as stipulated in 13-606.2.A during the same hours and locations as food trucks.
 - B. In the event that the location designated in the street vending permit *is* occupied by a vehicle during 9:00 PM at 3:00 AM, the street vendor may occupy the first open parking space on either side of the permitted space. If the location designated in the permit is under repair, Town Council shall permit the use of an alternate location until repairs are completed.
 - C. Street vendors should not block the visibility of an established business during established hours of operation without the expressed consent of the business owner.

2. Food truck/trailer Vending.

- A. Food truck/trailer vending shall be permitted on Town Property in approved Municipal metered parking spaces and shall not serve food between the hours of 3:00 a.m. -7:00 a.m. Municipal parking spaces are not reserved or guaranteed for food truck vendors. Food truck vendors are responsible for applicable parking regulations; however, meter fees will be waived for license holders while food vendors are conducting business.
- B. Food truck/trailer vending shall be permitted on commercial use lots-with the expressed written consent of the property owner. Food truck/trailer Vending on commercial lots must not impede traffic flows, or pedestrian circulation of any type. No permit is required to be obtained on commercial use lots. It is the owner's responsibility to obtain all the required documents required in 13-608.
- C. Food vending shall also be permitted on private residential property for catering and similar events between the hours of 8:00 a.m. – 10:00 p.m. as amended from time to time by Town Council, with written consent of the property owner. Food vending on private residential property shall be permitted for a maximum of two consecutive days. Parking of Food truck/trailers shall not impede traffic flows, or pedestrian circulation of any type. Food Vending shall not create a public nuisance to adjoining property owners. Private property owners are responsible for confirming that each vendor has a valid Serve Safe Certificate, Department of Agriculture Certificate, and Proper Insurance. Food Vendors must also register with the local taxing agency to collect Gross Receipt Taxes. No permit is required to be obtained on private residential property.
- D. Food truck/trailer vendors should not locate adjacent to or block the visibility of an established business during established hours of operation without the expressed consent of the business owner.
- E. Food truck/trailer vending shall utilize no more than two adjacent parking spaces in Municipal parking lots for no more than five consecutive hours.
- F. Food truck/trailers should not be greater than 28 feet in length.
- G. No more than two Food Vendors should occupy a specific lot at any given time.

3. In the event that a special function that is approved by the Town of Bloomsburg, which is scheduled and coordinated by an organization to be held on the streets where food vendors are permitted under this Part, shall conflict with the hours that food vendors are permitted to operate their businesses, the food vendors shall not operate within **600 feet** of the defined area of a permitted special function, unless the vendors shall secure permission from the event permit holder. Special Event permits may be required from the Town or the

Bloomsburg Police Department.

§13-607. Limitation on Permits.
[Ord. 938, 2/28/2011, § 7.00]

1. The issuance of a food vending permit under this Part shall not create a real estate interest in any permitted space as a leasehold or otherwise, and the holder of the food vending permit shall be a licensee.

§ 13-608. Vending Requirements.
[Ord. 938, 2/28/2011, § 8.00]

1. All signage displayed by Food Vendors shall not display products, sales, and services other than their own products, sales, and services being provided by said food Vendor. Signage shall comply with Chapter 27.805 Supplementary Sign Regulations of the Town of Bloomsburg Code of Ordinances.
2. Food trucks/trailers and vending carts shall be easily maintained and kept in a sanitary condition.
3. Food trucks/trailers and vending carts must obtain and maintain a Serve Safe Certificate, and shall comply with statutes and regulations of the Commonwealth of Pennsylvania with regard to cooking, utensils, refrigeration, appliances, materials and food storage and other matters, and a permit issued by the Department of Agriculture shall be predominately displayed on the food truck, or vending cart, and a copy shall be delivered to the Town of Bloomsburg Code Enforcement Office prior to the issuance of a permit.
4. The food vending permit issued by the Town of Bloomsburg shall be prominently displayed on the food truck/trailer, or vending cart.
5. A vending cart must have at least two wheels to permit movement to another location in case of an emergency, or able to be carried away by hand.
6. Food vendors shall have a trash receptacle with a tight-fitting lid, and the food vendor shall be responsible for the disposal of trash generated by its business. Food vendors are responsible for proper disposal of the trash whenever the container becomes full or, at a minimum, at the conclusion of the day's operation, but not in receptacles provided for by the Town of Bloomsburg,
7. Food Trucks shall have a hand-washing sink with hot and cold running water and a posted sign indicating that "employees must wash hands and comply with the regulations of the Department of Agriculture."
8. Only single-service articles, plates, or utensils may be used. Articles, plates, or utensils that require washing may not be used.
9. All refuse must be recycled in accordance with the Town of-Bloomsburg Recycling Ordinance, *Editor's Note: See Chapter 20, Solid Waste.*

10. All food trucks/trailers, or vending carts shall be equipped with a serviceable fire extinguisher.
11. All food vendors will be required to haul away all grease and waste water. No dumping of materials will be permitted in storm drains, on Town property, or on private property within Town limits.

§ 13-609. Location of Vending Carts.
[Ord. 938, 2/28/2011, § 9.00]

1. A vending cart shall be placed in the center of the parking place where it is permitted to operate.
2. A vending cart shall be placed as close as possible to the curb when set up in the right-of-way.
3. Sales shall take place only on the sidewalks adjacent to the permitted spaces on Main Street and Market Square and in the approved parking lots referenced above.

§ 13-610. Prohibitions.
[Ord. 938, 2/28/2011, § 10.00]

1. The following shall be prohibited:
 - A. Use of a sidewalk, or open areas of parking lots for product display, storage, or the disposal of trash.
 - B. Connection of utilities to neighboring properties or Town owned street lights.
 - C. Advertising other than the list of food and prices set forth in § 13-608 above.
 - D. Tables, chairs, benches, stools or other items for customers to use during the consumption of food.
 - E. Fold-out shelves, awnings, or canopies that extend into the sidewalk area that interfere with pedestrian traffic. Umbrellas are permitted so long as they do not interfere with pedestrian traffic.
 - F. Propane cylinders in excess of 100 pounds.
 - G. Lighting that would cause objectionable glare or distraction, (as determined by the Code Enforcement Office or Police Department).
 - H. Sound-amplifying devices to attract attention, verbally hawking or soliciting product sales,

and the making of loud or raucous noises.

- I. Sales to motorists.
- J. Any act that interferes with the free and open movement of persons on a sidewalk and vehicles in the street right-of-way, or parking lot.
- K. The sale of any non-food merchandise other than a promotional t-shirt that displays the name of the food vendor. Such sales shall not be considered "peddling" under the Transient Retail Business Ordinance (Town of Bloomsburg Code of Ordinances § 13-101 et seq.)
- L. Generator use is not permitted before 7 am or after 10 pm. All generators must be operated in compliance with the Town's Nuisance and Hazard Abatement Ordinance, (i.e. Noise Ordinance).

§ 13-611. Insurance Indemnification:

[Ord. 938, 2/28/2011, § 11.00]

1. Each food vendor shall maintain, and provide the Town of Bloomsburg with proof thereof, comprehensive liability insurance with a minimum policy limit of \$500,000 per person and \$1,000,000 per occurrence coverage for personal injury, and \$50,000 coverage for property damage and listing the Town of Bloomsburg as an additional insured.
2. A copy of a food vendor's certificate of insurance shall be provided to the Town of Bloomsburg Code Enforcement Office prior to the issuance of a permit.
3. Food vendors shall indemnify, defend, and hold the Town harmless from all claims, liabilities, obligations, damages, penalties, costs, and expenses, including reasonable attorney fees and disbursements of any kind or nature including, but not limited to, actions for personal injury or death, or the assessment of fines or penalties by any governmental agency.

§ 13-612. Penalty.

[Ord. 938, 2/28/2011, § 12.00]

1. Any person who violates any provision of this Part shall be sentenced to pay a fine not in excess of \$1,000 to the use of the Town of Bloomsburg, with costs of prosecution, or to be imprisoned for not more than 10 days, and each day of violation shall be considered a separate offense, and shall have their food vending permit revoked without a refund of fees paid.

Community & Economic Development Committee Meeting Minutes
Tuesday, April 25, 2023 10:00 a.m.
Town Hall or via Zoom

The meeting was called to order at 10:00 a.m., present were Council Members Toni Bell (10:19 a.m.), Nick McGaw, Jim Huber (via Zoom) Jim Garman, Vince DeMelfi, Manager/ Secretary/ Treasurer Lisa Dooley, Director of Code Enforcement Mike Reffeor, Code Officer Kyle Bauman, Director of Governmental Services Charles Fritz, Public Works Director John Fritz (10:42 a.m.), and Administrative Assistant Christine Meeker. Also present were MJ Mahon, Dawn Moore, Teri Provost, Geralee Zeigler, Eric Stahley, and Courtney LoPiccolo (11:04 a.m.).

Dawn Moore voiced concerns with the availability of Committee agendas to the public and the sunshine act and the recording of public meetings. L. Dooley mentioned that she sent the agenda to Dawn Friday evening and also had a screen shot of the agenda within that email.

Eric Stahley, Teri Provost and Geralee Zeigler were present to update the Committee on flood control, buyouts and elevation projects. Teri Provost outlined a number of funding avenues and will provide written information on these items. L. Dooley questioned whether the Committee was interested in continuing with the buyout program. The Committee wishes to explore SEDA-COG's recommendations. Geralee Zeigler announced the awarding of the first SWIFT grant in the state for the elevation of a structure.

The Committee reviewed the code enforcement active status and permit reports for the month. J. Huber voiced his concerns regarding the work load in the code office and the need for more help.

Kyle Bauman updated the Committee on the changes to the food vendor ordinance. M. Reffeor discussed the inclusion of non-food vendors within the ordinance. An updated draft will be provided for next meeting.

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, the Committee approved the minutes from the March 28, 2023 meeting with no corrections.

K. Bauman provided an update on the mural project.

K. Bauman updated the Committee on the comp plan. The final draft will be submitted for review at the next meeting.

The amendments to the smoke detector ordinance and the regulated rental ordinance are currently at legal.

Dawn Moore suggested a historic restoration award to promote HARB.

On a motion by T. Bell, seconded by N. McGaw and voted on unanimously, the meeting adjourned at 11:51 a.m.

Notes taken by Christine Meeker and reviewed by Lisa Dooley.