

The Bloomsburg Town Council held a meeting on Tuesday, January 3, 2023 beginning at 7:00 p.m. in Council Chambers, 2<sup>nd</sup> Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council Members Toni Bell, James Garman, Vince DeMelfi, Bonnie Crawford, Nick McGaw and James Huber via Zoom (7:15 p.m.), Town Manager/Secretary/Treasurer Lisa Dooley, Town Solicitor Matt Turowski, Chief of Police Scott Price, Director of Finance Kim Pogash, Director of Public Works John Fritz, Fire Chief Scott McBride, Director of Code Enforcement Michael Reffeor, and Code Enforcement Officer Greg Ash. Also present were MJ Mahon, Dan Knorr, Dawn Moore Andrew Barton and Adam Johnson.

**COUNCIL REMARKS.**

Meeting with landlords will be held on January 9<sup>th</sup> starting at 5 p.m.

**NOMINATION AND ELECTION OF VICE PRESIDENT OF COUNCIL.**

Motion was made by B. Crawford, to nominate Toni Bell as Vice president, seconded by N. McGaw, and voted on unanimously to confirm (6-0 Huber was not present).

**NOMINATION AND ELECTION OF PRESIDENT PRO TEM OF COUNCIL.**

Motion was made by T. Bell, to nominate Bonnie Crawford President Pro Tem, seconded by J. Garman, and voted on unanimously to confirm (6-0 Huber was not present).

**NOMINATION AND ELECTION OF THE VACANCY BOARD.**

Motion was made by B. Crawford, to nominate Richard Bogar to the Vacancy Board, seconded by T. Bell, and voted on unanimously to confirm (6-0 Huber was not present).

**APPOINTMENT OF TOWN MANAGER/SECRETARY/TREASURER.**

Motion was made by T. Bell, to appoint Lisa Dooley to the position of Town Manager/Secretary/Treasurer, seconded by N. McGaw, and voted on unanimously to confirm (6-0 Huber was not present).

**OATH OF OFFICE ADMINISTERED BY THE MAYOR- TOWN MANAGER/SECRETARY/TREASURER.**

Justin Hummel administered the oath of office to Town Manager/Secretary/ Treasurer Lisa Dooley.

**ADOPTION OF RESOLUTION NO. 01-03-2023.01 POLICE PENSION CONTRIBUTION.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved Resolution No. 01-03-2023.01 police pension contribution.

**ADOPTION OF RESOLUTION NO. 01-03-2023.02 POLICE EDUCATION AND TRAINING.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved Resolution No. 01-03-2023.02 police education and training.

**ADOPTION OF RESOLUTION NO. 01-03-2023.03 DRUG TASK FORCE AGREEMENT.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved Resolution No. 01-03-2023.03 drug task force agreement.

**ADOPTION OF RESOLUTION NO. 01-03-2023.04 SETTING OF VARIOUS FEES.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved Resolution No. 01-03-

2023.04 setting of various fees.

**ADOPTION OF RESOLUTION NO. 01-03-2023.05 TO IMPLEMENT ACT 57 OF 2022- MATTHEW TUROWSKI, ESQUIRE.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved Resolution No. 01-03-2023.05 to implement Act 57 of 2022.

**MAYOR'S ORGANIZATION OF COMMITTEES:**

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved the Mayor's organization of committees.

**Administrative Finance Committee**

Justin Hummel, Chair

Toni Bell

Bonnie Crawford

Vince DeMelfi

**Public Works & Environmental Committee**

James Garman, Chair

James Huber

Nick McGaw

**Community & Economic Development Committee**

Toni Bell, Chair

James Huber

Nick McGaw

**Public Safety Committee**

Justin Hummel, Chair

Bonnie Crawford

James Garman

Vince DeMelfi

**COUNCIL APPOINTMENTS OF BOARDS AND COMMISSIONS:**

It was mentioned that there are vacancies on the Code Appeal Board that will be advertised accordingly.

**CIVIL SERVICE COMMISSION**

Motion was made by N. McGaw, to appoint Donald Pursel to the Civil Service Commission with a term expiring 12/31/25, seconded by B. Crawford, and voted on unanimously to confirm.

**MUNICIPAL AUTHORITY**

Motion was made by V. DeMelfi, to appoint Thomas J. Evans, Jr. to the Municipal Authority with a term expiring 12/31/27, seconded by J. Garman, and voted on unanimously to confirm.

**HISTORIC ARCHITECTURAL REVIEW BOARD**

Motion was made by T. Bell, to appoint Brian Fisk and Janine Penman to the Historic Architectural Review Board for terms expiring 12/31/26, seconded by V. DeMelfi, and voted on unanimously to confirm.

**PLANNING COMMISSION**

Motion was made by T. Bell, to appoint Bonnie Crawford to the Planning Commission for a term expiring 12/31/26, seconded by J. Garman, and voted on unanimously to confirm.

#### **PLANNING ENGINEER**

Motion was made by T. Bell, to appoint Keystone Consulting Engineers, Inc. as the engineer for the Planning Commission with a term expiring 12/31/23, seconded by N. McGaw, and voted on unanimously to confirm.

It was mentioned that there is a vacancy on the Shade Tree Commission and it will be advertised accordingly.

#### **ZONING HEARING BOARD**

Motion was made by T. Bell, to appoint Craig Seamans and Adam Johnson to the Zoning Hearing Board with terms expiring 12/31/25, seconded by N. McGaw, and voted on unanimously to confirm.

#### **ZONING OFFICERS**

Motion was made by T. Bell, to appoint Michael Reffeor as the Zoning Officer, term expiring 12/31/2023, seconded by J. Garman, and voted on unanimously to confirm.

Motion was made by T. Bell, to appoint Barry Isett & Associates, Inc. as the alternate Zoning Officer, term expiring 12/31/2023, seconded by J. Garman, and voted on unanimously to confirm.

#### **TOWN OF BLOOMSBURG FIRE DEPARTMENT, INC.**

Motion was made by N. McGaw, to appoint Bloomsburg Fire Department- Scott McBride, Fire Chief elected at the department level with a term expiring 12/31/23, seconded by T. Bell, and voted on unanimously to confirm.

#### **COLUMBIA CHILD DEVELOPMENT PROGRAM**

Motion was made by N. McGaw, to appoint Toni Bell to the Columbia Child Development Program term expiring 12/31/23, seconded by J. Garman, and voted on unanimously to confirm.

#### **EMERGENCY MANAGEMENT ASSISTANCE CONTACT**

Motion was made by T. Bell, to appoint Joe Wondoloski as Emergency Management Assistance Contact term expiring 12/31/2023, seconded by J. Garman, and voted on unanimously to confirm.

#### **BLOOMSBURG HUMAN RELATIONS COMMISSION**

Motion was made by T. Bell, to appoint Betts Cassady and Tara Moore to the Bloomsburg Human Relations Commission term expiring 12/31/2025, seconded by N. McGaw, and voted on unanimously to confirm.

#### **COLUMBIA COUNTY TAX COLLECTION COMMITTEE**

Motion was made by T. Bell, to appoint Vince DeMelfi to the Columbia County Tax Collection Committee, term expiring 12/31/2023, seconded by J. Garman, and voted on unanimously to confirm.

Motion was made by T. Bell, to appoint Justin Hummel, (alternate) to the Columbia County Tax Collection Committee, term expiring 12/31/2023, seconded by J. Garman, and voted on unanimously to confirm.

#### **DOWNTOWN BLOOMSBURG, INC. BOARD**

Motion was made by T. Bell, to appoint Justin Hummel to the Downtown Bloomsburg, Inc. Board, term expiring 12/31/2023, seconded by N. McGaw, and voted on unanimously to confirm.

Motion was made by T. Bell, to appoint Toni Bell, (alternate) to the Downtown Bloomsburg, Inc. Board, term expiring 12/31/2023, seconded by N. McGaw, and voted on unanimously to confirm.

**ZONING HEARING BOARD SOLICITOR- PENDING THEIR FIRST MEETING IN 2023 TO HAVE THE BOARD APPOINT.**

**SEWAGE ENFORCEMENT OFFICER**– Columbia County Sanitary Inspection Office- (James McDeavitt and staff).

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the appointment of Columbia County Sanitary Inspection Office-(James McDeavitt and staff).

**GENERAL FUND DEPOSITORY** – First Columbia Bank & Trust Co.

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved the appointment of First Columbia Bank & Trust Co. as the general fund depository.

**EXTERNAL AUDITORS**- Boyer & Ritter LLC.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the appointment of Boyer & Ritter LLC. as the external auditors.

**AUTHORIZED CHECK SIGNORS** – Justin Hummel, Toni Bell, Vince DeMelfi and Lisa Dooley.

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved the appointment of Justin Hummel, Toni Bell, Vince DeMelfi and Lisa Dooley as authorized check signors.

**TOWN SOLICITOR**- Hill, Turowski, James & Lehman, LLP.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the appointment of Hill, Turowski, James and Lehman, LLP. as the town solicitor.

**APPROVAL OF THE FOLLOWING MEMBERS ON THE TOWN/ GOWN RELATIONS COMMITTEE.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the appointment of the following persons to the Town/Gown relations committee.

Justin Hummel  
Toni Bell  
James Huber  
Kim Shetler  
Scott Price  
Lisa Dooley

**BLOOMSBURG PUBLIC LIBRARY BOARD- JUSTIN HUMMEL TERM EXP. 12/31/24.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the appointment of Justin Hummel to the Bloomsburg Public Library Board term expiring 12/31/24.

**APPROVAL OF APPOINTING BONNIE CRAWFORD TO BE THE SOCIAL EQUITY REPRESENTATIVE FOR 2023.**

On a motion by N. McGaw, seconded by T. Bell, and voted on unanimously, Council approved the appointment of Bonnie Crawford to be the social equity representative for 2023.

**APPROVAL OF APPOINTING BONNIE CRAWFORD TO THE COMMUNITY IMPACT FUND FOR 2023.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved the appointment of Bonnie Crawford to the Community Impact Fund for 2023.

**APPROVAL OF APPOINTING BJ TEICHMAN TO THE LOCAL EMERGENCY PLANNING COMMITTEE FOR 2023.**

On a motion by N. McGaw, seconded by T. Bell, and voted on unanimously, Council approved the appointment of BJ Teichman to the Local Emergency Planning Committee for 2023.

**APPROVAL OF APPOINTING BJ TEICHMAN TO THE PA GOVERNORS AVIATION BOARD OF DIRECTORS FOR 2023.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the appointment of BJ Teichman to the PA Governors Aviation Board of Directors for 2023.

**APPROVAL OF APPOINTING LISA DOOLEY TO THE SEDA-COG METROPOLITAN PLANNING ORGANIZATION FOR 2023.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved the appointment of Lisa Dooley to the SEDA-COG Metropolitan Planning Organization for 2023.

**APPROVAL OF APPOINTING MICHAEL REFFEOR AS THE BUILDING CODE OFFICIAL.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the appointment of Michael Reffeor as the Building Code Official.

**APPROVAL OF APPOINTING BARRY ISETT & ASSOCIATES, INC. FOR THE FLOODPLAIN ADMINISTRATOR.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the appointment of Barry Isett & Associates, Inc. as the Flood Plain Administrator.

**TOWN PARK IMPROVEMENT ASSOCIATION- JAMES GARMAN.**

On a motion by N. McGaw, seconded by T. Bell, and voted on unanimously, Council approved the appointment of James Garman to the Town Park Improvement Association.

**APPOINTMENT OF A TOWN ENGINEER.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved LIVIC Civil as the Town Engineer.

**Appointment of a secondary engineer.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved the appointment of Barry Isett & Associates, Inc. as a secondary engineer.

**Approval of appointing Lisa Dooley as the Public Record Right-to-Know Request contact for non-police matters.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved the appointment of Lisa Dooley as the public Right-to-Know Request contact for non-police matters.

**Approval of appointing Lewis Carl as the Public Record Right-to-Know Request contact for police matters.**

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved the appointment of Lewis Carl as the Public Right-to-Know Request contact for police matters.

**It was announced that the Sub- Parking group will be directed to the Public Safety Committee.**

**A motion for pre-approvals for all HARB application passed by the HARB board through 12/31/2023.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the pre-approvals process for all HARB applications passed by the HARB board through 12/31/2023.

It was announced that the Town also has a Flood Task Force along with an Airport Task Force.

Lisa Dooley  
Town Manager/Secretary/Treasurer