

The Bloomsburg Town Council held a meeting on Monday, August 8, 2022 beginning at 7:00 p.m. in Council Chambers, 2<sup>nd</sup> Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council Members Toni Bell, James Garman, Vince DeMelfi, Bonnie Crawford, Nick McGaw and James Huber, Town Manager/ Secretary/ Treasurer Lisa Dooley, Town Solicitor Matt Turowski, Director of Finance Kathy Smith, Director of Governmental Services/ Recycling Coordinator Charles Fritz, Director of Public Works John Fritz (Zoom), Chief of Police Scott Price, Director of Code Enforcement Michael Reffeor and Airport Coordinator BJ Teichman. Also present were Corey Kreisler, MJ Mahon, Tim Wagner, Elise Hughes, Dawn Moore (Zoom), Andy Keister (Zoom), Barbara Coladonato (Zoom), David Hill (Zoom), Jackie Palange (Zoom) Dalton Adams (Zoom), Jacob Kelley, Corin Albright, Gwen Bobbie, Rob Staib, Ron & Brenda Address, Austin Appel, Samantha Capita, Phil Polstra, Dan, Tina & Steve Welch, and Laura Kurtz (Zoom).

#### **Council remarks.**

Executive sessions- Justin Hummel.

July 18, 2022 from 8:33 p.m.- 8:51 p.m. regarding a parking personnel new hire and a potential pool litigation matter.

Mayor Hummel announced that the community yard sale will take place on August 13<sup>th</sup>.

Mayor Hummel congratulated the Columbia Child Development Program for their 50<sup>th</sup> Anniversary. They will be holding a public event on 8/14/2022 at the pavilion closest to Ft. McClure from 1 p.m.- 4 p.m. between Railroad and Market Streets.

The new traffic pattern is now in place at the Bloomsburg Recycling Center. With this implementation, it has eliminated the U-turn and allows traffic to flow out onto Industrial Park Drive.

#### **Citizens to be heard- time limit of three minutes.**

Jacob Kelley was present to update Council on the upcoming OutFest which will be held on October 15, 2022 at the Town Park. The time will be from 11 a.m. until 5 p.m. There are at least 61 vendors participating in the event. Council approved the event without a fee.

Samantha Capita was present to explain The Healthy Kids Running Series. Council approved this event to be held at Streater Fields without a fee on Sundays for five weeks from 4 p.m. until 5 p.m. consisting of different races for age levels up through fifth grade. The event will start on September 18<sup>th</sup>, skipping fair week and continuing on October 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup> and 23<sup>rd</sup>.

#### **Staff updates.**

Charles Fritz was present to update Council on the award that was presented to the Bloomsburg Recycling Center by Pennsylvania Recyclers of Pennsylvania (PROP). Bloomsburg was the first in Pennsylvania to start and mandate a recycling program and has just celebrated its 45<sup>th</sup> anniversary.

BJ Teichman thanked the Council and prior elected officials for their investment in the Bloomsburg Municipal Airport. The airport has been nominated for fixed based operator (FBO) of the month in the August 2022 edition of the Cessna Flyer Association and Piper magazines. She also thanked the pilots that helped out during her recent leave of absence along with Charles Fritz and Larry Brown.

**ENACTMENT OF AN ORDINANCE AUTHORIZING AND DIRECTING THE ISSUANCE OF A GENERAL OBLIGATION BOND, SERIES OF 2022, IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$1,444,000.**

On a motion by V. DeMelfi, seconded by T. Bell, and voted on unanimously, Council approved the enactment of an Ordinance authorizing and directing the issuance of a general obligation bond, series of 2022, in the principal amount not to exceed \$1,444,000.

**ADOPTION OF RESOLUTION 08.08.2022.01- DISPOSITION LIST.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved adopting resolution 08.08.2022.01 for the disposition of records.

**APPROVAL OF THE COUNCIL MINUTES FROM THE 7/18/2022 MEETING.**

On a motion by N. McGaw, seconded by T. Bell, and voted on unanimously, Council approved the minutes from the July 18, 2022 meeting with no corrections or additions.

**RECOMMENDATION TO APPROVE THE JULY LIST OF BILLS IN THE AMOUNT OF \$572,093.30.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved payment of the following monthly bills: General Fund \$185,286.51, Recycling Fund \$15,572.93, Street Lighting Fund \$3,104.10, Fire Fund \$5,083.68, Pool Fund \$5,094.31, Liquid Fuels Fund \$2,469.29, Airport Fund \$73,500.00, CDBG Entitlement \$49,210.00, CDBG-DR \$13,401.55 and the July Payroll Authorization \$219,370.93.

**APPROVAL OF THE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL PLACEMAKING INNOVATION CHALLENGE LETTER.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved the United States Department of Agriculture Rural Placemaking Innovation Letter.

**RECOMMENDATION TO APPROVE MOVING FORWARD WITH ENTERPRISE FOR FLEET MANAGEMENT. PLEASE NOTE: MECHANIC VERBAL CONVERSATION OF STAYING ON BOARD FOR AT LEAST 4-5 ADDITIONAL YEARS. IT WILL REQUIRE ROUGHLY 2.491 MILL INCREASE IN 2027-2032 AND WILL ONLY COVER 29 VEHICLES.**

On a motion by B. Crawford, seconded by T. Bell, Council opened discussion of entering into an agreement with Enterprise for vehicle fleet management. Following discussion, the motion was made by N. McGaw, seconded by T. Bell, and vote on unanimously, Council tabled this item.

**RECOMMENDATION TO APPROVE ENDING THE ONE-YEAR PROBATIONARY PERIOD (2/3/2023) EARLY FOR DIRECTOR OF CODE ENFORCEMENT OFFICER, MICHAEL REFFEUR, EFFECTIVE 8/3/2022 (6 MONTHS).**

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved ending the one-year probationary period early for Director of Code Enforcement Officer, Michael Reffeur, effective 8/3/2022 (6 months early).

**RECOMMENDATION TO APPROVE ACCEPTING A \$200 DOG PARK DONATION FROM THE FAMILY OF SCOTT PRICE.**

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved accepting a \$200 donation to the Dog Park from the family of Scott Price.

**RECOMMENDATION TO APPROVE ACCEPTING A \$963.37 DOG PARK DONATION FROM THE BLOOMSBURG TOWN PARK IMPROVEMENT ASSOCIATION.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved accepting a \$963.37 donation to the Dog Park from the Bloomsburg Town Park Improvement Association. Donors are unknown.

**RECOMMENDATION TO APPROVE A QUOTE FROM GENERAL CODE IN THE AMOUNT NOT TO EXCEED \$2,630 FOR CODIFICATION OF FIVE LEGISLATIVE ITEMS.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved a quote from General Code in the amount not to exceed \$2,630 for five legislative items to be codified.

**RECOMMENDATION TO APPROVE LISTING FOUR OF THE FIVE POLICE VEHICLES ON MUNICIBID.**

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved listing four of the five police cars on Municibid.

**APPROVAL TO REQUEST FOR IT SERVICE PROPOSALS.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved to request for IT service proposals.

**APPROVAL OF THE FOLLOWING 2023 BUDGET MEETINGS.**

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved the following 2023 budget meetings: AUGUST 24<sup>TH</sup> AT 1:30 P.M., OCTOBER 12<sup>TH</sup> AT 1:30 P.M., OCTOBER 26<sup>TH</sup> AT 1:30 P.M., NOVEMBER 2<sup>ND</sup> AT 1:30 P.M., NOVEMBER 16<sup>TH</sup> AT 1:30 P.M. and NOVEMBER 30<sup>TH</sup> AT 1:30 P.M.

**APPROVAL OF AWARDING THE AIRPORT FURNACE BID. BID RESULTS WILL BE PRESENTED AT THE MEETING DUE TO THE OPENING BEING HELD ON 8/8/2022 AT 9 A.M.**

No action was taken, this item will be sent back to Committee for further review. There was only one bid received for over the total than what was anticipated.

**APPROVAL OF ENGINEERING SERVICES NOT TO EXCEED \$8,000 TO DESIGN PEDESTRIAN SIDEWALKS AND RAMPS FOR THREE RAILROAD INTERSECTIONS IN THE TOWN WITH PENNDOT PAYING FOR CONSTRUCTION ESTIMATED TO BE \$75,000- \$100,000.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on 6 to 1 (Huber voting no), Council approved engineering services not to exceed \$8,000 to design pedestrian sidewalks and ramps for three railroad intersections in the Town with PennDOT paying for construction estimated to be \$75,000 - \$100,000.

**APPROVAL TO ENTER INTO A MEMO OF UNDERSTANDING WITH MR. JOHN BERGER REGARDING PARKING OFF OF FT. MCCLURE BLVD. FOR AUGUST 13, 2022. PLEASE NOTE: OCTOBER OF 2021 AMOUNT WAS \$200 FOR A WEEKEND (FRIDAY- SUNDAY).**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved entering into a MOU with Mr. John Berger regarding parking off Ft. McClure Blvd. for August 13, 2022. NOTE: October of 2021 MOU amount was \$200 for a weekend (Friday-Sunday).

**APPROVAL OF CHANGE ORDER 1 FROM DON E. BOWER REGARDING THE RECYCLING CENTER PROJECT IN THE AMOUNT OF \$10,953.80 (\$7,953.80 EXIT CONDUIT AND EXTENDED CLEANING OF THE EXISTING SWALE IN THE AMOUNT OF \$3,000).**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved change order # 1 from Don E. Bower regarding the recycling center project in the amount of \$10,953.80 (\$7,953.80 exit conduit and extended cleaning of the existing swale in the amount of \$3,000).

**APPROVAL OF PAYMENT TO DON E. BOWER FOR THE RECYCLING STORMWATER PROJECTS AND CONNECTION TO INDUSTRIAL PARK DRIVE IN THE AMOUNT OF \$64,559.70.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved payment to Don E. Bower for the recycling stormwater projects and connection to Industrial Park Drive in the amount of \$64,559.70.

**APPROVAL OF AN ADDITIONAL LITTLE LIBRARY BY KIDSBURG. COSTS WILL BE PAID BY AN ANONYMOUS DONOR.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved an additional little library by Kidsburg. Costs of the little library will be paid by an anonymous donor.

**APPROVAL OF PAYMENT TO DON E. BOWER FOR THE TOWN PARK WALKING TRAIL PROJECT IN THE AMOUNT OF \$1,462.50 (CDBG-CV FUNDS).**

On a motion by N. McGaw, seconded by T. Bell, and voted on unanimously, Council approved payment to Don E. Bower for the Town Park Walking Trail project in the amount of \$1,462.50 (CDBG-CV Funds).

**APPROVAL OF PAYMENT TO DON E. BOWER FOR THE TOWN PARK RESTORATION IMPROVEMENTS IN THE AMOUNT OF \$91,399.50.**

On a motion by N. McGaw, seconded by T. Bell, and voted on unanimously, Council approved payment to Don E. Bower for the Town Park Restoration project in the amount of \$91,399.50

**RECOMMENDATION TO AWARD APPRAISAL SERVICES TO LYNWOOD REAL ESTATE APPRAISAL COMPANY FOR A TOTAL OF \$450 TO PROCEED WITH WAIVER VALUATIONS REGARDING MILLER AVENUE.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council awarded appraisal services to Lynwood Real Estate Appraisal Company for a total of \$450 to proceed with waiver valuations regarding Miller Avenue.

**RECOMMENDATION TO APPROVE A QUOTE FROM DONALD E. KOCHER, INC. IN THE AMOUNT OF \$3,110 FOR REPAIRING THE DAMAGED MASONRY WALL AT THE DUI BOOKING CENTER. JOHN FRITZ CONFIRMED THAT THE COUNTY DRUG TASK FORCE WILL REMIT HALF.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved a quote from Donald E. Kocher, Inc. in the amount of \$3,110.00 for repairing the damaged masonry wall at the DUI Center. John Fritz confirmed that the County Drug Task Force will remit half.

**APPROVAL OF A QUOTE FROM DENT PLUMBING & HEATING, INC. FOR A/C REPLACEMENT & GAS FURNACE OPTIONS FOR THE DUI BOOKING CENTER. PLEASE NOTE: CHIEF PRICE IS REVIEWING THE POTENTIAL USE OF DUI FUNDS FOR PAYMENT.**

On a motion by B. Crawford, seconded by N. McGaw, Council opened discussion on the A/C replacement and gas furnace options for the DUI Booking Center. Following discussion, a motion was made by N. McGaw, seconded by T. Bell, and vote on unanimously to send this item back to Committee for further review.

**RECOMMENDATION TO APPROVE PAYMENT TO LIVIC CIVIL IN THE AMOUNT OF \$1,327.50 & \$3,500 FOR 2022 PAVING.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved payment to LIVIC Civil in the amount of \$1,327.50 & \$3,500 for the 2022 paving project.

**RECOMMENDATION TO LIST THE BLOOMSBURG MUNICIPAL AIRPORT JET FUEL TANK ON MUNICIBID.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved listing the Bloomsburg Municipal Airport jet fuel tank on Municibid.

**RECOMMENDATION TO APPROVE PAYMENT TO DON E. BOWER FOR THE TOWN PARK IMPROVEMENT PROJECT IN THE AMOUNT OF \$58,373.22.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approve payment to Don E. Bower for the Town Park Improvement project in the amount of \$58,373.22.

**RECOMMENDATION TO APPROVE CHANGE ORDER #1 FROM DON E. BOWER FOR THE TOWN PARK IMPROVEMENT PROJECT IN THE AMOUNT OF \$697.55. PLEASE NOTE: THE ADDITIONAL DIRT IS NO LONGER A CONCERN.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved change order #1 from Don E. Bower for the Town Park Improvement project in the amount of \$697.55. Note: The additional dirt is no longer a concern.

**RECOMMENDATION FROM THE PLANNING COMMISSION TO GRANT CONDITIONAL APPROVAL FOR THE DILLON FLORAL SUBDIVISION.**

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council granted conditional approval for the Dillon Floral Subdivision. The conditional items are as follows:

1. The Plan proposes a "Shared Access/Utility Easement". An agreement has been prepared. The recorded agreement shall be provided as well as the book and page numbers inserted into the note on sheet 1.
2. All plans shall be signed and sealed by the Plan Preparer. The Surveyor Certification provided on sheet 1 shall also be signed, dated, and sealed.
3. The 'Ownership Acknowledgement' statement provided on sheet 1 shall be signed by Owner and notarized.
4. A copy of the recorded 'Cross Parking Agreement' on sheet 1 shall be provided. The book and page numbers shall be inserted into the note.

**RECOMMENDATION FROM THE PLANNING COMMISSION TO GRANT CONDITIONAL APPROVAL FOR THE MILL ON MARKET LAND DEVELOPMENT.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved the plan for the Mill on Market Land Development with the two additional requirements below.

1. Language regarding the proposed "blanket easement" shall be included within the required Ownership, Operation, and Maintenance Agreement for Drainage and Stormwater Management Facilities. The statement shall be completed and signed.
2. A written agreement describing ownership, operation, and maintenance responsibilities for all proposed drainage and stormwater management facilities associated with this project shall be prepared and executed between the property owner(s) and the Town.

**RECOMMENDATION FROM THE PLANNING COMMISSION TO APPROVE A 90-DAY EXTENSION REQUEST FOR THE BLOOMSBURG WTP POLE BUILDING LAND DEVELOPMENT.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved a 90-day extension for the Bloomsburg Water Treatment Plant pole building land development.

**APPROVAL TO EXPENSE AN ADDITIONAL \$5,000 TO OSTERGAARD ACOUSTICAL ASSOCIATES FOR SERVICES EXPANDING BEYOND THE 2/14/2022 \$5,000 AGREEMENT.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved an additional \$5,000 to Ostergaard Acoustical Associates for services expanding beyond the 2/14/2022 \$5,000 agreement.

**RECOMMENDATION TO APPROVE THE HALLOWEEN DATES FOR 2022 AND 2023 ON OCTOBER 31<sup>ST</sup> OF EACH YEAR FROM 6 P.M.- 9 P.M.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved October 31<sup>st</sup> as Trick or Treat nights for the years of 2022 and 2023 from 6 p.m.- 9 p.m.

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council ended the public meeting to adjourn into an executive session at 9:24 p.m. The executive session started at 9:28 p.m. and reconvened at 9:51 p.m.

On a motion by T. Bell, seconded by V. DeMelfi, and voted on unanimously, Council approved an increase in pay for Recycling Center employees Cody Blass and Paul Houseknecht to \$15.00 per hour.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council adjourned the meeting at 9:52 p.m.

Lisa Dooley  
Town Manager/Secretary/Treasurer