

The Bloomsburg Town Council held a meeting on Monday, February 14, 2022 beginning at 7:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council Members Toni Bell, James Garman, Vince DeMelfi, Bonnie Crawford, and James Huber (via Zoom), Town Manager/Secretary/Treasurer Lisa Dooley, Director of Finance Kathy Smith (7:38 p.m.), Director of Public Works John Fritz, Director of Governmental Services Charles Fritz, Airport Coordinator BJ Teichman, Director of Code Enforcement Mike Reffeor, and Town Solicitor Matt Turowski. Also present were Corey Kreisler, Todd Anderson, Faith Culp, Mary Ward, Gretchen Osterman, Jon White-Spinner, Amir Syed, James Pileggi, Jamie Shrawder, Dennis, Davids I-Pad, Barbara Coladonato, Julye Wemple, Janine Penman, Brad Warhurst, Roxana Zoppetti, Teri Provost, Jay James, a phone number (via Zoom) and Mary Osborne (7:39 p.m.). Absent was Council member Nicholas McGaw.

PUBLIC HEARING.

Roxana Zoppetti, BU Luxury Housing, LLC t/d/a La Malbec Bar & Restaurant, came before the Council to request the removal of all conditions imposed pursuant to a resolution adopted by Bloomsburg Town Council on September 8, 2014 regarding an inter-municipal transfer of Restaurant liquor license No. R-17368 for the property located at 18 West Main Street, Bloomsburg. Ms. Zoppetti explained that under the current conditions the restaurant is not allowed to host Sunday brunch due to the time limitations nor is the occasional couple allowed to dance during jazz performances.

On a motion by T. Bell, seconded by V. DeMelfi, and voted on 4 to 2 (Hummel and Huber voting no), Council approved the removal of all seven conditions set forth by Resolution 09-08-14.01 subject to the following three conditions:

1. The waiver of all conditions in Resolution 09-08-14.01 shall be in place for so long as Restaurant Liquor License No. R.-17368 is held in the name of licensee BU Luxury Housing, LLC t/d/a La MalBec Bar & Restaurant.
2. The waiver of all conditions in Resolution 09-08-14.01 shall only be in effect for so long as Roxana Zoppetti holds a majority and controlling interest in BU Luxury Housing, LLC.
3. Any subsequent transfer of Restaurant Liquor License No. R.-17368 shall be under and subject to the original terms and conditions of Resolution 09-08-14.01.

It was noted, that for this motion to take place a new resolution at a future Council meeting would have to be voted on.

COUNCIL REMARKS.

Executive sessions- Justin Hummel.

January 24, 2022 from 7:42 p.m.- 8:21 p.m. regarding a police personnel matter, police contract negotiations and two potential litigation issues.

January 25, 2022 from 11:37 a.m.- 11:46 a.m. regarding the Historical Architecture Review Board.

January 27, 2022 from 2:00 p.m.- 3:16 p.m. regarding the Director of Code interviews.

January 31, 2022 from 7:00 p.m.- 7:36 p.m. regarding the Director of Code position.

February 2, 2022 from 7:00 p.m.- 7:28 p.m. regarding the Director of Code position.

February 9, 2022 from 12:53 p.m.- 1:33 p.m. regarding a finance personnel matter.

APPROVAL OF RESOLUTION NO. 02.14.2022.01 CIVIL SERVICE RULES AND REGULATIONS.

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved

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Resolution No. 02.14.2022.01 regarding Civil Service Rules and Regulations.

APPROVAL OF RESOLUTION NO. 02.14.2022.02 DISPOSITION LIST.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved Resolution No. 02.14.2022.02 regarding the disposition of records list.

APPROVAL OF THE COUNCIL MINUTES FROM THE 1/24/2022 MEETING.

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the minutes from January 24, 2022 with no corrections or additions.

RECOMMENDATION TO APPROVE THE JANUARY LIST OF BILLS IN THE AMOUNT OF \$696,235.57.

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved payment of the following monthly bills: General Fund \$308,757.53, Recycling Fund \$34,363.88, Street Lighting Fund \$7,218.60, Fire Fund \$5,629.23, Commercial Revolving Loan \$7,649.70, Pool Fund \$389.60, Liquid Fuels Fund \$2,865.19, CDBG Entitlement \$4,810.00 and January Payroll Authorization \$324,551.84.

APPROVAL OF THE 2021 TAX COLLECTOR OFFICIAL REPORTS.

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the 2021 Tax Collector official report.

APPROVAL TO REMOVE MARINOS, MCDONALD & KNECHT LLP FROM THE MILLER AVENUE PROJECT AND ENTER INTO A SERVICE AGREEMENT WITH HILL, TUROWSKI, JAMES & LEHMAN, LLP AT AN HOURLY SERVICE RATE OF \$150 PER HOUR.

On a motion by J. Garman, seconded by T. Bell, and voted on 5 to 1 (Huber voting no), Council approved removing Marinos, McDonald & Knecht LLP from the Miller Avenue project and enter into a service agreement with Hill, Turowski, James and Lehman, LLP at an hourly service rate of \$150 per hour.

APPROVAL OF PROMOTING MICHAEL REFFEUR TO DIRECTOR OF CODE ENFORCEMENT WITH AN ANNUAL SALARY OF \$60,000 AND AN ADDITIONAL WEEK OF VACATION (ONE YEAR PROBATIONARY PERIOD) EFFECTIVE 2/3/2022.

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 1 (DeMelfi voting no), Council approved promoting Michael Reffeur to Director of Code Enforcement with an annual salary of \$60,000 and an additional week of vacation (one-year probationary period) effective 2/3/2022.

RECOMMENDATION TO APPROVE SHIFTING FUNDS FROM THE BLOOMSBURG RIVER TRAIL TO THE BLOOMSBURG THEATRE ENSEMBLE IN THE AMOUNT OF \$130,880 FROM THE AMERICAN RESCUE PLAN FUNDS.

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved shifting funds from the Bloomsburg River Trail to the Bloomsburg Theatre Ensemble in the amount of \$130,880 from the American Rescue Plan funds.

RECOMMENDATION TO APPROVE AN INVOICE FROM WTC CONTRACTING LLC IN THE AMOUNT OF \$8,800 FOR ROOFING AT THE BLOOMSBURG TOWN POOL (PRIOR APPROVED QUOTE WAS \$6,000).

On a motion by J. Garman, seconded by V. DeMelfi, and voted on unanimously, Council approved payment of an invoice from WTC Contracting LLC in the amount of \$8,800 for roofing at the Bloomsburg Town Pool. Prior approved quote was \$6,000.

RECOMMENDATION TO APPROVE PAYMENT TO THE BLOOMSBURG FIRE DEPARTMENT IN THE

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AMOUNT OF \$573.75 FOR TRAINING MANUALS FOR NEW MEMBERS (NOT IN THE 2022 BUDGET).

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved payment to the Bloomsburg Fire Department in the amount of \$573.75 for training manuals for the new members (not in the 2022 budget).

RECOMMENDATION TO APPROVE A QUOTE FROM BONNER CHEVROLET IN THE AMOUNT OF \$24,742 FOR A 2022 CHEVROLET TRAX LT AWD FOR THE CODES DEPARTMENT (PRICE DIFFERED FROM THE \$21,115 QUOTE PREVIOUSLY APPROVED).

On a motion by J. Hummel, seconded by B. Crawford, and voted on unanimously, Council approved a quote from Bonner Chevrolet in the amount of \$24,742 for a 2022 Chevrolet Trax LT AWD for the Codes Department (price differed from the \$21,115 quote previously approved).

RECOMMENDATION TO APPROVE ENDING LUKAS STIVER'S ONE-YEAR PROBATIONARY PERIOD EFFECTIVE 2/9/2022.

On a motion by J. Garman, seconded by V. DeMelfi, and voted on unanimously, Council approved ending the one-year probationary period for Lukas Stiver effective 2/9/2022.

RECOMMENDATION TO APPROVE HERRING, ROLL & SOLOMON, P.C. AS THE TOWN OF BLOOMSBURG AUDITORS FOR 2022-2026. PLEASE NOTE, BOYER AND RITTER LLC LATEST UPDATE IN THE AMOUNT OF \$161,000.

On a motion to approve Herring, Roll & Solomon, P.C. by V. DeMelfi, seconded by B. Crawford, and voted on 2 to 4 (DeMelfi and Huber voting yes and Hummel, Bell, Crawford and Garman voting no), the motion was denied. On a motion by T. Bell, seconded by B. Crawford, and voted on 4 to 2 (Hummel, Crawford, Bell and Garman voting yes and DeMelfi and Huber voting no), Council approved Boyer and Ritter LLC as the Town of Bloomsburg auditors for 2022-2026.

RECOMMENDATION TO APPROVE ACCEPTING VINCE DEMELFI'S RESIGNATION ON THE HISTORICAL ARCHITECTURE REVIEW BOARD.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved accepting Vince DeMelfi's resignation from the Historical Architecture Review Board.

RECOMMENDATION TO APPROVE A TRAINING POLICY.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved a training policy effective 2/14/2022.

APPROVAL TO LIST ON MUNICIBID A W-5500DS BROTHERS MACHINE ON MUNICIBID.

On a motion by B. Crawford, seconded by Vince DeMelfi, and voted on unanimously, Council approved listing on Muncibid a W-5500DS Brothers machine on Muncibid.

APPROVAL TO NOT ACCEPT BIDS FOR THE GAS FIRED HEATERS AT THE BLOOMSBURG AIRPORT DUE TO FURTHER MECHANICAL ENGINEER SPECS NEEDED.

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved not accepting bids for the gas fired heaters at the Bloomsburg Airport due to further mechanical engineer specs needed.

RECOMMENDATION TO APPROVE REQUESTING ENGINEERING SERVICES FOR THE BLOOMSBURG RIVER TRAIL.

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved requesting engineering services for the Bloomsburg River Trail.

APPROVAL TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH LIVIC CIVIL FOR THE BLOOMSBURG DOG PARK IN THE AMOUNT OF \$5,750 .

On a motion by T. Bell, seconded by J. Hummel, and voted on 5 to 1 (Huber voting no), Council approved entering into a professional service agreement with LIVIC Civil for the Bloomsburg Dog Park in the amount of \$5,750.

APPROVAL TO TERMINATE THE CONTRACT WITH PREMIER RENOVATIONS AS THE MAIN POOL CONTRACTOR PENDING THE SOLICITOR REVIEW OF THE LEGAL DOCUMENTS.

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved terminating the contract with Premier Renovations as the main pool contractor pending the solicitor's review of the legal documents.

APPROVAL OF A PROFESSIONAL SERVICE INVOICE WITH MCTISH, KUNKEL & ASSOCIATES IN THE AMOUNT OF \$450 FOR PROFESSIONAL SERVICES RENDERED FROM DECEMBER 19, 2021 THROUGH JANUARY 15, 2022.

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved a professional service invoice with McTish, Kunkel & Associates in the amount of \$450 for professional services rendered from December 19, 2021 through January 15, 2022.

APPROVAL OF A QUOTE FROM LANDPRO EQUIPMENT LLC IN THE AMOUNT OF \$12,264.88. THE 2022 BUDGETED AMOUNT IS \$12,115 AND THE UPDATED 2022 PRICE IS \$149.88 ADDITIONAL.

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved a quote from LandPro Equipment LLC in the amount of \$12,264.88. The 2022 budgeted amount is \$12,115 and the updated 2022 price is \$149.88 additional.

RECOMMENDATION TO APPROVE THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION PREPARATION SCHEDULE.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the 2022 Community Block Grant application preparation schedule.

RECOMMENDATION TO APPROVE AN INVOICE FROM SEDA-COG IN THE AMOUNT OF \$25,116 FOR FEDERAL FISCAL YEAR 2019 CDBG SERVICES.

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved an invoice from SEDA-COG in the amount of \$25,116 for the Federal Fiscal year 2019 CDBG services.

RECOMMENDATION TO APPROVE PAYMENT TO BARRY ISETT & ASSOCIATES IN THE AMOUNT OF \$3,018.14 FOR THE BLOOMSBURG TOWN HALL STRUCTURAL ASSESSMENT.

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved payment to Barry Isett & Associates in the amount of \$3,018.14 for the Bloomsburg Town Hall structural assessment.

RECOMMENDATION TO ADVERTISE THE REQUEST FOR PROPOSALS FOR PROFESSIONAL ENGINEERING SERVICES ASSOCIATED WITH COMMUNITY DEVELOPMENT BLOCK GRANT ACTIVITIES FOR CALENDAR YEARS: 2022- 2024.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved advertising the request for proposals for professional engineering services associated with Community Development Block Grant activities for calendar years: 2022- 2024.

RECOMMENDATION TO APPROVE A QUOTE FROM SCOTT ELECTRIC IN THE AMOUNT OF \$67,350 (AMERICAN RESCUE PLAN FUNDS).

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved a quote for Scott Electric in the amount of \$67,350 (American Rescue Funds).

RECOMMENDATION TO APPROVE A QUOTE FROM NORTHEASTERN AUTOMATED TECHNOLOGIES, INC. IN THE AMOUNT OF \$584.95 FOR INSTALLATION OF A TRENDNET ETHERNET SWITCH AT THE BLOOMSBURG AIRPORT (PILOTS ARE SUBMITTING \$350 TOWARDS THE COST).

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved a quote from Northeastern Automated Technologies, Inc. in the amount of \$584.95 for the installation of a trendnet ethernet switch at the Bloomsburg Airport (pilots are submitting \$350 towards the cost).

RECOMMENDATION TO APPROVE A QUOTE FROM CRONE METAL WORKS, INC. IN THE AMOUNT OF \$2,900.

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved a quote from Crone Metal Works, Inc. in the amount of \$2,900.

RECOMMENDATION TO APPROVE PURCHASING PROMOTIONAL ITEMS FOR THE BLOOMSBURG RECYCLING CENTER 45TH ANNIVERSARY IN THE AMOUNT OF \$1,307.

HATS - \$522

CLIPS - \$420 INCLUDES SETUP COST

MAGNETS- \$105 INCLUDES SETUP COST

STICKY NOTES- \$260.00

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved purchasing promotional items for the Bloomsburg Recycling Center 45th anniversary in the amount of \$1,307.

APPROVAL OF THE RACE THE NORTH CAR RACE RALLY ON APRIL 23, 2022 WITH A RAIN DATE OF APRIL 30, 2022 TO BE HELD AT THE BLOOMSBURG MUNICIPAL AIRPORT. THE EVENT FEE IS IN THE AMOUNT OF \$7,000. THE TOWN IS WAITING ON THE INSURANCE COST FOR THIS EVENT. RACE THE NORTH AGREED TO COVER INSURANCE COSTS EXCEEDING \$3,000. A MOTION IS NEEDED TO PERMIT OR NOT PERMIT THE AIRPORT TERMINAL BATHROOMS FOR THIS EVENT.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved the Race the North Car Race Rally on April 23, 2022 with a rain date of April 30, 2022 to be held at the Bloomsburg Municipal Airport. The event fee is in the amount of \$7,000. The Town is waiting on the insurance cost for this event. Race the North has agreed to cover insurance costs exceeding \$3,000.

On a motion B. Crawford, seconded by J. Huber, and voted on unanimously, Council approved the use of the airport terminal bathrooms for the above listed event.

RECOMMENDATION TO APPROVE ENTERING INTO A PROFESSIONAL SERVICE AGREEMENT WITH OSTERGAARD ACOUSTICAL ASSOCIATES AT AN HOURLY RATE OF \$230 PER HOUR TO NOT EXCEED \$5,000.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved entering into a professional service agreement with Ostergaard Acoustical Associates at an hourly rate of \$230 per hour not to exceed \$5,000.

APPROVAL TO ACCEPT FIRE ESCROW FUNDS IN THE AMOUNT OF \$1,201.97 FOR THE STRUCTURE AT 113 HEMLOCK LANE.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved to accept fire Town Council Minutes, February 14, 2022

escrow funds in the amount of \$1,201.97 for the structure located at 113 Hemlock Lane.

RECOMMENDATION TO APPROVE ADVERTISING A NEW DUST ORDINANCE.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved advertising the new dust ordinance.

APPROVAL OF AGREEMENTS WITH TWO HOMEOWNERS FOR GRANT ELEVATION PROJECTS.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved agreements with two homeowners for grant elevation projects.

APPROVAL TO UPDATE THE CIVIL SERVICE LIST.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved updating the civil service list.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council adjourned into an executive session at 8:35 p.m. and lasted until 9:03 p.m.

Lisa Dooley
Town Manager/Secretary/Treasurer