

**ADMINISTRATIVE/FINANCE  
COMMITTEE MEETING  
AGENDA**

Wednesday, February 6, 2019 9:00 a.m.  
Town Hall, Council Chambers

*Committee responsibilities: Personnel, Worker's Compensation, Pension, Insurance's, Training, Appointments to Boards/Commissions, Policies, Hiring of Administrative Staff, Monthly Finance Reports, Budgeting, Capital Improvements, Pension, Contribution Requests – Fiscal Recommendations, UDAG.*

**CITIZENS TO BE HEARD**

**NEW BUSINESS:**

- \*1. Approval of Minutes from 1/9/19
- \*2. Safety Committee Minutes from 1/16/19
- \*3. List of January Bills
- \*4. List of Vendors
- \*5. Recommend Council approve payment of \$715 for an updated expert report in the matter of the Autoneum Tax Appeal.
- \*6. Recommendation to approve releasing \$113,750.70 made payable to Columbia County regarding the fingerprinting machine. This will be taken out of the Police Records account in the amount of \$26,000.53 and the DUI bank account in the amount of \$87,750.17.
- \*7. Recommendation to close the Records Center bank account being held at First Columbia Bank & Trust, Co. Columbia County will be taking over the financials for the fingerprinting machine currently being held at the prison and has been since April 2013.
- \*8. Legal Representation with Regard to Curative Amendment Process
- \*9. Planning Commission Discussion: letters of interest.

**EXECUTIVE SESSION**

**OLD BUSINESS**

- 1. Code Appeals Board Vacancies 1 Member/2 Alt
- 2. Architect for HARB needed
- 3. Zoning Hearing Board 1 Alternate Needed
- 4. Town Hall Renovations

5. Sewer Invoices – Improperly Billed to Town
6. Day Care Center Building