

A regular meeting of the Bloomsburg Municipal Authority Board was held Tuesday, December 10, 2019, 4:00pm in the Conference Room of the Municipal Authority Office, 1000 Market Street, Suite 9, Bloomsburg, PA.

Board Chair Thomas Evans presided. Those present included Board Members Claude Renninger, Lawrence Mack and Carey Howell; Interim Plant Superintendent Mark Tappe; Maintenance/Collection System Supervisor Josh Young; Jeff Slabinski, Myers Environmental Services; Steven Siegfried, P.E., Rettew; Solicitor Alvin Luschas, Luschas, Naparsteck & Crane LLP; Secretary/Office Manager Amber Kenney and Billing and Collections Director Amy Seamans. Absent were Board Member Vince DeMelfi and George Myers, Myers Environmental Services.

**CITIZEN TO BE HEARD – TYLER DOMBROSKI, SEDA-COG**

Tyler Dombroski from SEDA-COG was present. He reported that the floodwall project is going well. As there is six months of construction left, he feels now is the time to initiate the process with Solicitor Luschas for the permanent easements and the agreement with the Flood Mitigation Authority that is needed. Solicitor Luschas asked a few questions and thanked Tyler for coming and expressed that it's a perfect time for him to initiate this. Solicitor Luschas stated that he has spoken with Columbia County Resiliency Officer Eric Stahley and is going to arrange a meeting between themselves and George Myers concerning the agreement and he has draft copies of the easements to review.

**APPROVAL OF NOVEMBER 12, 2019 MEETING MINUTES**

On a motion by C. Renninger, seconded by C. Howell and voted on unanimously, the Board approved the November 12, 2019 meeting minutes without any additions or corrections.

**APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR NOVEMBER**

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for November in the amount of \$190,717.91.

**APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR NOVEMBER**

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for November in the amount of \$180,245.66.

**APPROVAL OF PAYMENT TO RENCO ACE HARDWARE FOR NOVEMBER INVOICES**

On a motion by C. Howell, seconded by L. Mack and voted on Three (3) (C. Howell, L. Mack and T. Evans voting "Yes") to One (1) Abstention (C. Renninger "Abstaining"), the Board approved payment to Renco Ace Hardware in the amount of \$26.83 for November invoices.

**APPROVAL OF PAYMENT TO GHD, INC.**

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment to GHD, Inc. in the amount of \$24,965.00 from the Construction account.

**APPROVAL OF PAYMENT TO RETTEW ASSOCIATES, INC.**

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment to Rettew Associates, Inc. in the amount of \$1,071.00 from the Construction account.

**APPROVAL OF PAYMENT TO KORN FERRY FROM THE EMPLOYEES PENSION FUND FOR ACTUARIAL SERVICES**

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved payment to Korn Ferry in the amount of \$1,719.38 from the Municipal Authority Employee Pension Fund for actuarial services.

**SCOTT TOWNSHIP FLOWS**

Scott Township flows averaged 404,600 gallons during the month of November.

**ADOPTION OF RESOLUTION NO. 12-10-19.01 – PA DCED PA SMALL WATER AND SEWER PROGRAM GRANT REQUEST**

On a motion by C. Renninger, seconded by L. Mack and voted on unanimously, the Board adopted Resolution No. 12-10-19.01 requesting a PA Small Water and Sewer Program grant from the PA Department of Community and Economic Development Commonwealth Financing Authority in the amount of \$395,590.00 for an Irondale Watershed Rehabilitation Project and designating Thomas Evans, Authority Chairman, as the official to execute all documents and agreements.

**APPROVAL OF CHANGE ORDER NO. 1 (FINAL) FOR THE EIGHTH STREET SEWER REPLACEMENT PROJECT**

On a motion by C. Renninger, seconded by C. Howell and voted on unanimously, the Board approved change order No. 1 (final) in the credit amount of -\$8,002.91 for the Eighth Street Sewer Replacement Project decreasing the amount of the contract to \$223,113.09.

**APPROVAL OF CHANGE ORDER NO. 1 (FINAL) FOR THE FIFTH AND EAST STREET SEWER RECONSTRUCTION PROJECT**

On a motion by C. Howell, seconded by C. Renninger and voted on unanimously, the Board approved change order No. 1 (final) in the credit amount of -\$23,937.20 for the Fifth and East Street Sewer Reconstruction Project decreasing the amount of the contract to \$175,746.60.

**APPROVAL OF PAYMENT NO. 3 TO DON E. BOWER, INC. FOR THE FIFTH AND EAST STREET SEWER RECONSTRUCTION PROJECT**

On a motion by C. Howell, seconded by C. Renninger and voted on unanimously, the Board approved payment No. 3 to Don E. Bower, Inc. in the amount of \$82,175.45 for the Fifth and East Street Sewer Reconstruction Project.

**APPROVAL OF PAYMENT NO. 3 (FINAL) TO DON E. BOWER, INC. FOR THE OUTFALL EMERGENCY REPAIR PROJECT**

On a motion by C. Renninger, seconded by C. Howell and voted on unanimously, the Board approved payment No. 3 (final) to Don E. Bower, Inc. in the amount of \$4,464.00 for the Outfall Emergency Repair Project.

**APPROVAL OF PAYMENT NO. 3 TO DON E. BOWER, INC. FOR THE EIGHTH STREET SEWER REPLACEMENT PROJECT**

On a motion by C. Renninger, seconded by L. Mack and voted on unanimously, the Board approved payment No. 3 to Don E. Bower, Inc. in the amount of \$44,011.26 for the Eighth Street Sewer Replacement Project.

**APPROVAL OF PROPOSALS FROM BROWN AND BROWN INSURANCE CO. FOR LIABILITY AND WORKERS COMPENSATION INSURANCE**

On a motion by C. Renninger, seconded by C. Howell and voted on unanimously, the Board approved a proposal from Brown and Brown of LV in the amount of \$34,951.00 for liability package coverage through Zurich American Insurance Company and workers compensation coverage through Eastern Alliance in the amount of \$11,580.00 for 2020.

**APPROVAL OF QUOTE FROM MEPUSH, INC. FOR IT MANAGEMENT SERVICES**

On a motion by C. Renninger, seconded by L. Mack and voted on unanimously, the Board approved a quote from MePush, Inc. in the amount of \$790.00/month for IT management services for the Authority office and Plant computers. QuickWatch Ultimate Workstation management is \$65/month per computer. QuickWatch Network management is \$200/month per site.

**ADOPTION OF 2020 BUDGET**

On a motion by C. Renninger, seconded by C. Howell and voted on unanimously, the Board approved the 2020 Budget.

Total Revenue	\$5,345,300.00
Total Expense	<u>\$8,705,190.00</u>
	-( <u>\$3,359,890.00</u> )
Proceeds from Borrowing	<u>\$3,360,000.00</u>
Net Gain/Loss	\$110.00

**APPROVAL OF SEWER BILL CREDIT FOR BRAD BENJAMIN AT 388 E. FIFTH STREET**

On a motion by C. Renninger, seconded by L. Mack and voted on unanimously, the Board approved a sewer credit for Brad Benjamin in the amount of \$107.25 for his 10/31/19 bill for an outside broken garden hose.

There being no further business, the meeting adjourned at 4:54pm.

AMBER KENNEY  
Secretary/Office Manager