

**ADMINISTRATIVE/FINANCE
COMMITTEE MEETING
AGENDA**

Wednesday, January 9, 2019 9:00 a.m.
Town Hall, Council Chambers

Committee responsibilities: Personnel, Worker's Compensation, Pension, Insurance's, Training, Appointments to Boards/Commissions, Policies, Hiring of Administrative Staff, Monthly Finance Reports, Budgeting, Capital Improvements, Pension, Contribution Requests – Fiscal Recommendations, UDAG.

CITIZENS TO BE HEARD

NEW BUSINESS:

- *1. Approval of Minutes from 12/5/18
- *2. Safety Committee Minutes from 12/12/18
- *3. List of December 2018 Bills
- *4. List of Vendors
- *5. Recommend Council Approve Payment in the amount of \$3,202.50 to Korn Ferry from the Employees' Pension Plan for Fourth Quarter Actuarial Services.
- *6. Recommend Council Approve Payment in the amount of \$3,202.50 to Korn Ferry from the Police Pension Plan for Fourth Quarter Actuarial Services.
7. Grant Applications for External, Non-profit Entities
- *8. 911 Emergency Network require Radio Systems upgrade for 2020 – Costs to be Budgeted
9. Recommend Council Approve release of Fire Escrow Funds for Leslie Shaffer's property located at 712 Poplar Street.
10. Recommend Council Approve Pension Experience Study for the Employee and Police Pension Plans
11. Recommend Council Approve ending Administrative Assistant/Receptionist six month Probationary Period.
12. 2011 Financial Disposition List
- *13. Discussion Ambulance Service for the Town

EXECUTIVE SESSION

OLD BUSINESS

1. Code Appeals Board Vacancies 2 Member/2 Alt
2. Architect for HARB needed
3. Zoning Hearing Board 1 Alternate Needed
4. Town Hall Renovations
5. Sewer Invoices – Improperly Billed to Town
6. Day Care Center Building