

The Regular Meeting of the Bloomsburg Municipal Authority Board was held Tuesday, April 11, 2017, 4:30pm in Council Chambers of Town Hall, Bloomsburg, PA.

Thomas Evans presided. Those present included: Board Members Claude Renninger, Lawrence Mack, Carey Howell (via speakerphone) and Andrew Barton (leaving at 6:20pm); Alvin Luschas, Derr, Pursel, Luschas and Naparsteck LLP; Plant Superintendent Dan Murphy; Assistant Plant Superintendent Mark Tappe; Special Projects Coordinator Evan Thursby; Public Works Superintendent John Barton; Secretary/Office Manager Amber Kenney. Absent was Assistant Secretary Carol Mas.

An Executive Session was held to discuss personnel issues. The regular meeting convened at 4:56pm.

#### **APPROVAL OF FEBRUARY 14, 2017 MINUTES**

On a motion by C. Renninger, seconded by A. Barton and voted on unanimously, the Board approved the February 14, 2017 minutes without any additions or corrections.

#### **APPROVAL OF FEBRUARY 23, 2017 MINUTES**

On a motion by C. Renninger, seconded by A. Barton and voted on unanimously, the Board approved the February 23, 2017 minutes without any additions or corrections.

#### **APPROVAL OF MARCH 30, 2017 MINUTES**

On a motion by C. Renninger, seconded by A. Barton and voted on unanimously, the Board approved the March 30, 2017 minutes without any additions or corrections.

#### **APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR FEBRUARY AND MARCH**

On a motion by C. Howell, seconded by A. Barton and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for February and March in the amount of \$598,083.58.

#### **APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR FEBRUARY AND MARCH**

On a motion by L. Mack, seconded by A. Barton and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for February and March in the amount of \$10,592.25.

#### **APPROVAL OF PAYMENT OF BILLS TO RENCO ACE HARDWARE FOR FEBRUARY AND MARCH**

On a motion by C. Howell, seconded by L. Mack and voted on Four (4) (T. Evans, L. Mack, A. Barton and C. Howell voting "Yes") to One (1) abstention (C. Renninger "Abstaining"), the Board approved the payment of bills from Renco Ace Hardware for February and March in the amount of \$175.08.

#### **APPROVAL OF PAYMENT OF BILL TO PA ONE CALL FOR FEBRUARY**

On a motion by C. Renninger, seconded by C. Howell and voted on Four (4) (T. Evans, L. Mack, C. Renninger and C. Howell voting "Yes") to One (1) abstention (A. Barton "Abstaining"), the Board approved the payment of bills from PA One Call for February in the amount of \$35.56.

#### **APPROVAL OF PAYMENT OF INVOICE FROM DERR, PURSEL, LUSCHAS & NAPARSTECK LLP**

On a motion by C. Renninger, seconded by A. Barton and voted on unanimously, the Board approved payment of invoice from Derr, Pursel, Luschas and Naparsteck in the amount of \$294.00 for February legal services.

**APPROVAL OF PAYMENT OF INVOICE FROM DERR, PURSEL, LUSCHAS & NAPARSTECK LLP**

On a motion by C. Renninger, seconded by L. Mack and voted on unanimously, the Board approved payment of invoice from Derr, Pursel, Luschas & Naparsteck in the amount of \$910.00 for March legal services

**APPROVAL OF PAYMENT OF INVOICE FROM KEGEL, KELIN, ALMY & LORD LLP**

On a motion by C. Renninger, seconded by A. Barton and voted on unanimously, the Board approved payment of an invoice from Kegel, Kelin, Almy & Lord LLP in the amount of \$1,401.25 for March legal services.

**APPROVAL OF PAYMENT OF INVOICE FROM GHD, INC.**

On a motion by A. Barton, seconded by C. Howell and voted on unanimously, the Board approved payment of an invoice from GHD, Inc. in the amount of \$1,701.14 for value engineering services.

**APPROVAL OF PAYMENT TO KORN FERRY/HAY GROUP FROM PENSION FUNDS**

On a motion by C. Howell, seconded by C. Renninger and voted on unanimously, the Board approved payment to Korn Ferry/Hay Group in the amount of \$1,638.00 from the pension fund for actuarial services.

**APPROVAL OF PAYMENT TO KORN FERRY/HAY GROUP FROM PENSION FUNDS**

On a motion by C. Renninger, seconded by C. Howell and voted on unanimously, the Board approved payment to Korn Ferry/Hay Group in the amount of \$150.00 from the pension fund for calculation of an employee distribution.

**APPROVAL TO HIRE FOR THE POSITION OF BILLING AND COLLECTIONS COORDINATOR**

On a motion by C. Renninger, seconded by A. Barton and voted on unanimously, the Board approved hiring Amy Seamans for the full-time position of Billing and Collections Coordinator at an hourly rate of \$20.00 per hour. Ms. Seamans will have her current vacation and personal time balances earned with the Town of Bloomsburg carried over to her new position. Ms. Seamans sick hours earned with the Town of Bloomsburg will carry over as well. Her seniority with respect to her paid time off, sick time and longevity will carry over.

**SCOTT TOWNSHIP FLOWS**

Scott Township flows averaged 401,536 gallons during the month of February and 497,806 during March. Superintendent Dan Murphy noted the increased flows in March were likely due to the significant snowfall and subsequent melting during the month.

**APPROVAL OF CUSTOMERS TO BEGIN WATER SHUT OFF PROCEEDINGS**

On a motion by C. Renninger, seconded by L. Mack and voted on unanimously, the Board approved a list of 44 accounts (33 customers) provided by Remit Corporation on which water shut off proceedings will begin.

**APPROVAL OF PROPOSAL FROM RETTEW TO PROVIDE BID SPECIFICATIONS FOR FIFTH AND EAST STREET SEWER LINE REPLACEMENT PROJECT**

On a motion by A. Barton, seconded by C. Renninger and voted on unanimously, the Board approved a proposal from Rettew for providing bid specifications for the sewer line replacement project at 5<sup>th</sup> and East Streets at a time and materials cost not to exceed \$16,600.00.

**APPROVAL OF ENGAGEMENT LETTER FOR AUDITING SERVICES**

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved a Letter of Engagement from Boyer and Ritter LLC to provide auditing services for fiscal years 2017-2021.

**APPROVAL TO PROCEED WITH APPEAL OF NPDES PERMIT**

On a motion by C. Howell, seconded by L. Mack and voted on unanimously, the Board approved requesting Randy Hurst of Mette, Evans and Woodside to prepare an appeal to the DEP Environmental Hearing board regarding limits set in the final NPDES permit issued to the Authority.

**APPROVAL OF PAYMENT REQUEST FOR HVAC REPLACEMENT PROJECT**

On a motion by L. Mack, seconded by C. Renninger and voted on unanimously, the Board approved payment of Contractor's Request #2 from Master Mechanical Corporation for the Wastewater Treatment Plant HVAC replacement project in the amount of \$18,738.50.

**APPROVAL OF PAYMENT OF INVOICE FROM GHD, INC.**

On a motion by L. Mack, seconded by C. Howell and voted on unanimously, the Board approved payment of an invoice from GHD, Inc. in the amount of \$1,595.00 for value engineering services.

**APPROVAL OF SEWER RATE INCREASE**

On a motion by C. Renninger, seconded by L. Mack and voted on unanimously, the Board approved a sewer rate increase in the amount of 15% for all customers effective June 1, 2017 with a notice of the increase and its justification being provided in all customer bills.

There being no further business the meeting adjourned at 7:17pm.

AMBER KENNEY  
Secretary/Office Manager